

**GATES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
November 6, 2013**

The Gates County Board of Commissioners met in Regular Session at 10:00 a.m. Wednesday, November 6, 2013 in the main courtroom, 202 Court Street, Gatesville. Commissioners Jordan, Owens, Jernigan and Hofler were present. Also present was County Manager, Jon Mendenhall.

Chairman Jordan led in prayer and the pledge of allegiance.

Chairman Jordan called the meeting to order.

Approval of Minutes

Commissioner Owens made a motion to amend the October 2, 2013 by changing the approval of the minutes to Commissioner Hofler instead of Commissioner Owens on the first page, under delegations change Dan Lane to Dan Lang, and on page 1321 under delegations unannounced finish the last sentence by adding he asked the board to weigh heavily on the opinions of the Eure Community. Commissioner Jernigan seconded the motion, motion carried without opposition.

Approval of Agenda

Commissioner Hofler made a motion to accept the agenda as presented. Commissioner Owens seconded the motion, motion carried without opposition.

Delegations – Unannounced

Thomas Hill, Corapeake, stated that he had four items to discuss with the board. The first item he would like to bring forward is a public apology to Mr. Jon Mendenhall for blocking his nomination for the Northeast Commission. He now strongly supports the nomination of Mr. Mendenhall to sit on the board of the Northeast Commission. The second item he would like to address is using the old jail facility to be used by the county for current needs. The third item of discussion is parliamentary procedure for minutes being conducted for committees within the county. Mr. Hill stated that all minutes are considered public record and all citizens have the right to know. The last comment Mr. Hill wanted to make was when Mr. Pierce addressed the committee he was disgusted by the way another citizen responded to Mr. Pierce and that the Board did not correct the citizen response. Mr. Hill asked that the Board publically apologize for the situation.

Chairman Jordan stated that the Board has a procedure in place to deal with any disruptions during Commissioners meetings when deemed fit.

Delegations – Announced

Mr. Geoffrey Marett, Gates County Department of Social Services Director, presented the following power point presentation on some of the changes in NC Fast & The Patient Protection and Affordable Care Act (ACA):

- INTRODUCTION: The Patient Protection and Affordable Care Act (ACA) includes provisions that will impact Medical Assistance eligibility and county business processes. It is also anticipated that it will affect the number of customers coming into the local departments of Social Services.
- WHAT IS P7?
 - Project 7 of NC FAST is known as the Federally Facilitated Marketplace Interoperability (FFMI). This project will include the system functionality and process of determining Medical Assistance eligibility using updated eligibility rules through multiple entry points.
- WHAT WE KNOW
 - During open enrollment which begins October 01, 2013 applicants will be screened for traditional Medicaid as well as coverage under the Affordable Care Act (ACA). The streamlined application, which will be used to determine eligibility in the Federally Facilitated Marketplace (FFM) gathers some different information than our traditional application.

- Caseworkers need to understand the overall process so they can direct clients to the marketplace if necessary and gather new applicant information from the Federally Facilitated Marketplace. Organizations can apply online to be designated by the Marketplace to certify application counselors.
- The account transfer between the Federally Facilitated Marketplace and NC FAST is meant to happen in “real-time”. The Federally Facilitated marketplace will not be able to transfer calls directly to a local Department of Social Services.
- The majority of an applicant’s information should be able to be verified electronically.
- The state of North Carolina chose not to participate in expanding Medicaid, therefore one of the following two situations apply.
 - You may qualify for lower cost of health insurance at the FFM based on your household size and income
 - If you do not qualify for the tax credit or cost sharing reductions, you will have to pay full price for health insurance.
- HOW WILL THIS AFFECT DSS
 - New Streamline Application
 - Additional questions required for medical assistance
 - Additional electronic verifications from federal sources will be used
 - Ineligible applications will be transferred to the FFM for potential Advance Payment Tax Credit or Cost-Sharing Reduction eligibility
 - Medical Assistance applications completed on ePASS may now be submitted electronically
 - One-Stop shop for customers; whether they are looking for Medical Assistance or insurance
- DSS and the Affordable Care Act
 - DSS will see an increase in telephone calls, in-person inquiries, new applications and new cases.
 - Universal Workers – Current staff having changes in job responsibilities to include working in multiple programs. Workers will be able to manage evidence in multiple integrated cases through an evidence broker.
 - Staff will have to learn new methodology associated with the Modified Adjusted Gross Income (MAGI) rules.
 - We can expect a slight increase in case loads due to the MAGI rules.
 - MAGI rules will require us to determine eligibility by tax households as opposed to household members.
- What Will Change
 - October 01, 2013
 - Streamline application will be completed first when an application is seeking Medical Assistance
 - Additional questions will be asked in order to determine eligibility
 - Regardless of the entry point Medicaid/NCHC will ultimately be done in NC FAST
 - January 01, 2014
 - Insurance benefits will not begin until January 01, 2014
 - Most Family & Children’s medical assistance programs rules will fall under the rules of MAGI
 - Applicants that do not qualify for Medicaid/NCHC may still be eligible for APTC/CSR (federal subsidies to help pay for insurance)
- ACA: Future Implications to DSS
 - Medicaid Expansion
 - Increase the population eligible for Medicaid.
 - Increase caseloads
 - Public Assistance
 - “Woodworking effect”
- Helpful Tips
 - Prior to applying call ahead regarding needed documents.
 - Turn all Recertification documents in as early as possible in the month they are due.
 - Always feel free to call about what documents are needed prior to your agency visit.

- Please be patient. Remember everyone is going through this change together.
- Affordable Care Act Resources
 - Healthcare Resources
 - Local Health and Dental Clinics
 - Federally Facilitated Marketplace
 - Healthcare.gov or 1-800-318-2596
 - Federal Navigators
 - Information can be found on the Gates County website and at the Gates County Library.
- In Conclusion
 - We thank you for your support and patience during this major transition at the Gates County Department of Social Services.

Commissioner Jernigan asked if this presentation would be given around the county to any of the churches or community organizations. Mr. Marett responded that the community outreach and enrollment coordinators will be emailing churches letting them know that presentations are available upon request and can be arranged with any organization. They are also working with the library to put together some community presentations.

Commissioner Owens asked if there was any knowledge about expenses that will be coming in the future. Mr. Marett responded that funding will be 100% federally funded the first three years and then 90% federally and 10% state.

Chairman Jordan clarified that individuals would have originally come to the DSS Office and applied if Medicaid had been expanded but since it has not they will go to the federal marketplace to see if they qualify for a lower rate. Mr. Marett responded that Chairman Jordan is correct.

Doug Bailey, Corapeake, asked if we have a way to make sure that individuals that live in NC report their VA or other state income. Mr. Marett explained that there are systems in place for review but some employers are on the system and sometimes fraud cases do occur and at this time NC does not have an agreement with VA.

Anthony Saunders, Gates, stated that a lot of information has been given and would strongly urge DSS to be a part of educating the community on the items since it is such a hot topic. Mr. Marett responded that the DSS office will do their absolute best to be at as many community outreach programs as possible.

Dan Bazemore, Eure, asked if we have the availability to check to make sure that citizens are only receiving benefits in Gates County and not in other areas or states. He also asked how it is possible for those that are on the system to live at the same or better quality of life as those with higher incomes. He has heard that citizens can get more money and benefits from the system than getting a job. He asked if a good program is in effect in Gates County to monitor that all incomes of those living in a house are claimed.

Mr. Marett responded that the programs that are used are federally funded and they use the programs that are provided to check for such issues. They will double check when they see individuals have moved from a different area. Mr. Marett responded that their agency is state monitored and they abide by all policies that are in place and that all incomes should be claimed.

Chairman Jordan asked Mr. Bazemore to rap up his response and to keep it to just the matters at hand.

Mr. Doug Bailey, Ad-hoc Animal Welfare Advisory Committee Chairman, presented the committee's final recommendations to the Board. Mr. Bailey provided a background on the committee to the public. The committee was formed in May as an advisory board to the Commissioners and their task was to review animal welfare and safety within the County. He stated that the board was made up of 9 individuals that came from all different backgrounds. Mr. Bailey stated that the committee presented the first 8 recommendations to the Board in August and would like an update on the status of those recommendations.

Mr. Mendenhall, County Manager, stated that the recommendations have been looked at and are currently under review. The County is looking at a comprehensive plan to make changes all at once.

Mr. Doug Bailey asked if there is a rule within the county that there has to be a public referendum before the changes can be made. Chairman Jordan stated that anytime changes are made to an ordinance there can be a public hearing had but it is only mandatory for Budget Ordinances. Mr. Bailey stated that they have had an advertised public meeting in which there were no county citizens that attended and feels that some type of meeting needs to be held to receive feedback from the Community.

Chairman Jordan asked that the County Manager prepare the recommendations to be discussed at the December Board of Commissioners Meeting.

Mr. Bailey presented recommendations 9-12:

Recommendation #9- Whenever an animal is seized by the Animal Control Officer for cruelty, it shall be taken to a veterinarian contracted by the county for a physical evaluation prior to its being placed in the animal shelter or other facility. If found guilty of cruelty the owner shall reimburse the county for the cost of this evaluation. This will help the DA's office with evidence of animal cruelty when prosecuting cases and allow the county to recover the cost of the evaluation. This was discussed with Mr. Godwin and The ADA and they both stated it would be most helpful.

Recommendation# 10- If an animal is left unattended and attached to a tether or chain, the tether or chain must be attached to a harness instead of a collar to prevent the animal from choking. The improper use or fit of a collar can cause an animal to choke or be strangled. By eliminating collars altogether this cannot happen.

Recommendation #11- The maximum weight limits for a chain or tether shall not exceed 1/8th of the animal's body weight. In addition, all tethers shall have swivels at both ends to prevent twisting and tangling. By limiting the weight of tethers or chains an animal can not be subjected to chains that are only for making animals stronger, such as dogs used in dog fighting.

Recommendation #12- Enclosure Size A permanent animal enclosure shall be no smaller than 150 square feet (flat measure) for a small animal (less than 25 lbs.) or 250 square feet (Flat measure) for any animal in excess of 25 pounds. This is to prevent animals from being kept in airline crates or tiny pens.

Mr. Bailey stated that since the recommendation has been submitted to the board they would like to amend the recommendation to make it a minimum 10X10 pen for permanent enclosures. This size of pen is standard and can be purchased anywhere and does not put a monetary burden on individuals.

Commissioner Jernigan asked what the maximum number of dogs that can be kept in that size of enclosure would be. Mr. Bailey stated that the number of dogs is not stated at this time but he will take the question back to the committee for review and ask that a maximum amount of number in the 10X10 to be set. Commissioner Jernigan also asked if there was a requirement as to the house being inside the pen or if the house is outside of the pen with a hole for the animal to have access. Mr. Bailey stated that there needs to be clarity on what the definition of a permanent enclosure is.

Commissioner Owens stated that some of these items will be in an ordinance and the descriptions need to prevent as many grey areas as possible. He is glad to see that they have changed it to a 10X10. He also stated that he feels that the committee has done a great job with their work and he would like to commend them on a job well done.

Commissioner Owens verified that recommendation 9 refers to the County Attorney. Mr. Bailey stated that he is correct; recommendation 9 should state County Attorney, Pitt Godwin. Commissioner Jernigan also asked that we make sure that we are not putting

into place an ordinance that would require our veterinarians to go back and redo their facility. Mr. Bailey stated that he will take the concerns back to the committee.

Administrative Reports

Jon Mendenhall, County Manager, presented the September Administrative Report. Gates County Government over the past month has been working on implementing the shared services agreement and to do things pursuant to that agreement. Working on a draft incentives policy for economic development and branding through brochures as well as continued work on improving the website. The Sanitary Sewer project phase one has been completed and phase two is being reviewed per conversations regarding performance agreements and the engineering firm meeting that will take place. The historic courthouse project is ongoing and an implementation plan has been submitted to the state's preservation office and has been approved with one significant change to the jail bars in the jail area. The structural repair bid has been rejected due to being higher than the projected estimate. Mr. Mendenhall wanted to clarify that the Historic Courthouse project was budgeted for the FY14 budget using current monies with no debt being taken out to repair and renovate the facility to preserve the historic fabric.

Chairman Jordan asked if any other bids on the structural repair of the Historic Courthouse had been accepted. Mr. Mendenhall stated that new bids have not been received, the initial bid was three times higher than the projected estimate but at this time additional estimates have not been received. We are working to get the price down in various ways.

Chairman Jordan asked what the timeline for a bid would be. Mr. Mendenhall said that they would like to see a bid by the end of November but he would really like to take the time to look at some other engineering firms in the Tidewater area and Eastern NC to see what guidance they can provide.

Commissioner Owens asked if there was one component of the bid that was way out of line. Mr. Mendenhall stated that the project was bid out as a lump sum cost as advised by the engineering firm. This may be one of the issues on the cause of the bid being so had. It may be possible to alter from a lump sum to a time and materials bid.

Chairman Jordan questioned that the professional development line item under the tax department is 253% over budget. Sandy Pittman, Finance Director, stated they are aware of the line item and are working on a budget amendment. The line item is over due to software upgrades.

Chairman Jordan asked for a recess until 11:20

Chairman Jordan called the meeting back to order

Renee McGinnis, Tax Administrator, presented the tax collectors report and stated that there is nothing out of the norm to report. Collections have increased a bit as we approach the end of the year. The amount of funds received from DMV has increased some from the prior month. Chairman Jordan clarified that under the prior totals current year 2003 in the far right the amount of 22,130.18 is the change in what has been collected from September to October. A letter to Mr. Ellis was sent out and there has been no response, Mr. Jordan recommended a phone call. Mrs. McGinnis stated that 28 of the 46 audits have been completed.

Commissioner Owens asked if this process was new. Mrs. McGinnis stated that the process has been done in the past and it was time to conduct the process again and it's an outside auditor. There is not a timeframe set for how often the audits are done.

Commissioner Owens asked that the audit is just on mobile structures. Mrs. McGinnis stated that this is correct.

Mrs. McGinnis presented four requests for refunds.

Commissioner Hofler made a motion to approve the four refunds presented. Commissioner Jernigan seconded the motion, motion passed unanimously.

Anthony Saunders, Gates, asked why Gates County would utilize a fire fee and not a fire tax. Mrs. McGinnis stated that the County had to seek special legislation because the fire tax would be assessed to every piece of property including vehicles and would be by fire districts and would have been a lot more involved for the county to set that type of billing up and would have been more costly to the taxpayer. The only thing currently that the fire fee is applied to is your home and your business.

Chairman Jordan asked what shift the 911 supervisor would be. Billy Winn, Emergency Management Services Director, stated that it would be 1 position that would have a floating shift to provide training and administration to multiple shifts. There are future mandates that are coming that will require two supervisors so this will help to position the county for this mandate.

No questions for Inspections/Development Services

No questions for Building & Grounds

No questions for GITS

Public Hearings

Patrice Lassiter, GITS Director, presented FY 14/15 Community Transportation Program Grant.

Commissioner Jernigan made a motion to enter a Public Hearing on the Community Transportation Program Grant. Commissioner Hofler seconded the motion, motion passed without opposition.

Chairman Jordan stated that the Community Transportation Program Grant supports the GITS program for transportation to the elderly and those that qualify for the services. There were no public comments.

Commissioner Jernigan made a motion to exit the Public Hearing on the Community Transportation Program Grant. Commissioner Owens seconded the motion, motion passed without opposition.

Commissioner Owens asked for clarification on the total. Mrs. Lassiter stated that the total is \$286,860.

Chairman Jordan asked for the County's input. Mrs. Lassiter stated that it is 15% on the administrative and 10% match on the capital.

Commissioner Hofler made a motion to accept the application for the Community Transportation Program Grant. Commissioner Jernigan seconded the motion, motion passed without opposition.

Patrice Lassiter, GITS Director, presented TTAP Grant. Our service currently provides for a curb to curb services. This service would allow for a door to door service which means an aid would be able to go with the individual to provide assistance getting from their residence to the vehicle and from the vehicle to the medical provider. The service is a 50/50 match, 50% will come from the Federal Government with the other 50% coming from match funds from the ROAP fund. Mrs. Lassiter stated that the Department of Social Services has a need and this service would address these needs as well as needs of general public.

Commissioner Owens made a motion to enter a Public Hearing on the TTAP Grant. Commissioner Jernigan seconded the motion, motion passed without opposition.

Anthony Saunders, Gates, stated that after hearing the reasoning for the grant he feels that it is a great idea.

Commissioner Owens made a motion to exit the Public Hearing on the TTAP Grant. Commissioner Hofler seconded the motion, motion passed without opposition.

Commissioner Hofler stated that she feels this is something that is desperately needed. Commissioner Owens stated that this would eliminate families from having to take time off of work to get members of their family to a doctor.

Commissioner Hofler made a motion to approve authorization to apply for the TTAP Grant. Commissioner Jernigan seconded the motion, motion passed without opposition.

Patrice Lassiter, GITS Director, presented the second part of the TTAP grant. Chairman Jordan asked if there are any comments on the second part of the TTAP grant.

Commissioner Owens made a motion to accept the second part of the TTAP grant. Commissioner Hofler seconded the motion, motion passed without opposition.

Old Business

None

New Business

Chairman Jordan presented the appointment of the Eure District Commissioner.

Commissioner Owens wanted to commend the Democratic Committee on the process and professionalism that was taken to make an appointment for the Eure District Commissioner.

Commissioner Hofler made a motion to approve Mr. Billy Felton as the Eure District Commissioner. Commissioner Jernigan seconded the motion, motion passed without opposition.

Chairman Jordan explained that the swearing in is scheduled for 1 p.m. and will need to take place before Mr. Felton can take his seat.

Chairman Jordan explained that the general statutes states that the candidate that is recommended is the candidate that must be appointed.

Commissioner Owens made a motion to accept the receipt of the candidate, Mary Cathy Horton, that was submitted for the Register of the Deeds. Commissioner Hofler seconded the motion, motion passed without opposition.

Citizen Comments

James Miller, Eure, asked for clarification on the restoration of the historic courthouse and if the jails would be tore out of the courthouse. County Manager, Jon Mendenhall, stated that it is correct that the jail space would be tore out and converted into office space. The jails will be saved as required by the State Historic Preservation Society. Mr. Miller also asked about the shingling on the roof. Chairman Jordan stated that the process is that before any changes can be made they must go before the Preservation Society of Historic Buildings to approve or disapprove the repair. The Society has approved the shingles and the removal of the jail and still consider it historic with the modifications. Commissioner Hofler stated that due to many changes being made of the year there were several types of material already on the roof which is what lead to the approval of the shingles.

Commissioner Jernigan verified that they jail cells would be removed. Mr. Mendenhall stated that the jail cells would be saved and put on display but would be removed from their original position. The cells cannot be scrapped but must be maintained and perhaps the Historic Society can be Commissioner Jernigan feels that the jail cells should be left in place and office space should be found somewhere else. Commissioner Owens stated that he would like to have the cells displayed in their current setting and maybe office space could be worked around the jail area. Commissioner Jernigan feels that office space can be secured at the prision facility and removing the jail cells does not make sense. Commissioner Hofler stated that she would like to see the cells stay as they are as it's always a major area of interest when visitors tour the Historic Courthouse. Chairman Jordan asked what type of cost was associated with taking out the jail cells. Mr. Mendenhall stated that the cost is really just part of a change order to be processed

because it is changing an implementation plan. Chairman Jordan stated that he agrees with Commissioner Hofler and Commissioner Jernigan.

Commissioner Jernigan stated that he would like to have a motion passed to keep the cells exactly the same way they are with no painting or anything to keep history the way they are.

Sherwood Eason, Gatesville, feels that once you take something out and put into storage it is nothing but scrap metal and that you have lost all of that history.

Mary Lacey, Eure, asked that the wall on the second floor with the signature graffiti be left in place. Chairman Jordan stated that he doesn't believe there are plans to touch this space.

Mr. Mendenhall stated that he would like to provide a little bit of history on the project. He stated that in the budget preparations for FY14 we had the option to budget current monies or continuing with the project and trying to raise three million dollars through tax credits and a combination of other spending. So what we did, knowing that we received grants from agencies already The Golden Leaf Fund and the Rural Center, and the Rural Center is no longer what it once was. We appropriated current monies without the use of debt for a rough outline of what would be done in the building and which locations. It was made part of the budget with the rough outline and there has been a Historic Courthouse committee which has been meeting. We had to go before the Historic Preservation Office to seek all kinds of approvals, some which were blanket and some which were immediate, the roof was immediate as it was leaking in the area near the signatures. What we are trying to do with the plan is keep everything the same where we can, meaning the upper two rooms will be kept the same except for the structural repair and some demolition that had to take place to reveal some hidden areas for the structural engineer. So that the project could be bid on what is being seen and not what is covered up. The implementation plan covers the whole building but really the work and any changes takes it all back to what it used to be with the central hallway and clerk of court on one side and register of deeds on the other side with new doors and appropriate functions so that it will take the building back to what it was. A variety of uses are presented for the building including Chamber of Commerce and the Historical Society and display area for a gallery. There is no bullet proofing scheduled for that area but we are looking at security upgrades, county and school wide in light of societal changes but that is a separate issue. The reason staff looked at removing the jail bars was because we were under the impression and understanding that there was a history there that was not fully shared by everyone in the community due to what has occurred in the jail and some of the court cases that were held there in the past that caused some folks to give pause. The rest of the implementation plan is to keep the courtroom as a courtroom and to open it up for community use and some meeting space for possibly the planning board and the board of commissioners. It's a good meeting room and has the ability for the public to use it moving forward. The HVAC in the whole building is in pretty good shape, the electrics are in pretty good shape, and the amount of monies needed to bring it up to what it needs to be can be current monies. You are not looking at all new everything, basic operations and management needs to occur so that a place of maintainability can be reached.

Chairman Jordan stated the Board has spoken and that there are some elements of the change that the Board is concerned about and will look toward the County Manager to recognize and make those changes.

Commissioner Hofler stated that the purpose of history is to learn from our history so that we don't repeat the mistakes of the past. Although you need to move forward and recognize those facts it does not negate what happened and we can learn lessons to teach younger citizens and older citizens.

Commissioner Owens stated that it is easier to teach history when you have something visual to show.

Commissioner Jernigan made a motion to keep the jail cells in the historic courthouse in tact in their current state as they are today. Commissioner Owens seconded the motion, motion carried without opposition.

Commissioner Comments

Commissioner Owens welcomed Mr. Felton to the team and expressed his delight to have him as a representative of the whole county.

Commissioner Jernigan stated that he would like to thank everyone for their attendance and their comments. He wanted to take a moment to welcome Mr. Felton to the team.

Commissioner Hofler stated she too would like to welcome Billy to the Board and recognized Mrs. Hora in attendance.

Chairman Jordan thanked everyone for attending and wanted to acknowledge again the great service Mr. Hora gave to the county and wanted to thank Mrs. Hora for sharing him with the county.

Closed Session

Commissioner Owens made a motion to enter into closed session according to NCGS 143-318.11 a (3) Legal and (4) Economic Development, (6) Personnel. Commissioner Jernigan seconded the motion, motion passed without opposition.

Commissioner Jernigan made a motion to exit closed session and enter into regular session. Commissioner Hofler seconded the motion, motion passed without opposition.

Chairman Jordan explained that at this time we will be swearing in an appointing new officials.

Nell Wiggins, Clerk of the Superior Court, read the following Oath to Mr. Billy Felton:

“I, Billy Felton, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Gates County Commissioner, so help me God.”

Mr. Felton thanked the Democratic Executive Board for their help and assistance and to the citizens he would like to thank you for your support and appreciates your support and is looking forward to representing all of the citizens.

Nell Wiggins, Clerk of the Superior Court, read the following Oath to Ms. Mary Cathy Horton:

“I, Mary Horton, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Register of Deeds of Gates County, so help me God.”

Ms. Horton stated that she hopes to do a good job for the county for many years.

Commissioner Owens made a motion to recess until after lunch. Commissioner Jernigan seconded the motion, motion passed without opposition.

Chairman Jordan called the commissioner meeting back to order.

Commissioner Owens made a motion to go into closed session according to NCGS 143-318.11 a (3) Legal and (4) Economic Development, (6) Personnel. Commissioner Hofler seconded the motion, motion passed without opposition.

Commissioner Jernigan made a motion to exit closed session. Commissioner Owens seconded the motion, motion passed without opposition.

Commissioner Owens made a motion to authorize the county manager to acquire the services of the party discussed in closed session. Commissioner Felton seconded the motion, motion passed without opposition.

Commissioner Hofler made a motion to approve the classification of the Register of Deeds pay as level 24 step 2 as discussed in closed session. Commissioner Owens seconded the motion, motion passed without opposition.

Commissioner Owens made a motion to acknowledge the County Managers recognition of a pay change for a DSS employee and the Board to acknowledge that this pay has been authorized in the budget. Commissioner Jernigan seconded the motion, motion passed without opposition.

Commissioner Owens made a motion to authorize the establishment of a public works supervisor at the level discussed in closed session. Commissioner Jernigan seconded the motion, motion passed without opposition.

Commissioner Owens made a motion to direct the County manager to set up a meeting with the employee to be the 15 day limit in the personnel ordinance as discussed in closed session. Commissioner Hofler seconded the motion, motion passed without opposition.

Adjournment

Commissioner Felton made a motion to recess until the November 18th night meeting. Commissioner Owens seconded the motion, motion passed without opposition.

The following bills were ordered paid:

Check #	Vendor	Check Date	Amount
20586	ALBEMARLE REGIONAL HEALTH	10/4/2013	15
20587	BOONE SHERRY	10/4/2013	75.77
20588	CENTURYLINK	10/4/2013	84.67
20589	CLERK OF SUPERIOR COURT	10/4/2013	25
20590	DOMINION NC POWER	10/4/2013	860
20591	FIRST CITIZENS BANK	10/4/2013	60
20592	HAZELTON RONALD L.	10/4/2013	14,536.80
20593	HIGH & CROWE LLP	10/4/2013	61.62
20594	LFM PROPERTIES, LLC	10/4/2013	587.42
20595	MARTIN STARNES & ASSOCIATES, CPAS, P. A.	10/4/2013	11,750.00
20596	ROANOKE ELEC MEMBERSHIP C	10/4/2013	444.3
20597	ROD, INC.	10/4/2013	54.95
20598	SMITHSON CONNIE	10/4/2013	50.86
20599	TIGHTLINES DESIGNS, INC.	10/4/2013	1,800.00
20600	US CELLULAR	10/4/2013	142.71
20601	WINDOWARE INC	10/4/2013	1,050.00
20602	ALBEMARLE EDUCATIONAL FOUNDATION, INC.	10/9/2013	316
20603	APPLE TREE LEARNING CENTER	10/9/2013	190
20604	BROTHERS DIANN T.	10/9/2013	6,189.00
20605	CATHEDRAL KIDDIE CAMPUS EMMANUEL BAPTISIT	10/9/2013	141
20606	MINISTRIES	10/9/2013	248
20607	FIRST ASSEMBLY OF GOD	10/9/2013	352
20608	GATES CO BOARD OF EDUCATI	10/9/2013	3,129.00
20609	HOWELL JOANN	10/9/2013	1,459.00
20610	JOHNSON MARY L.	10/9/2013	1,784.25
20611	LASSITER SHVONE R. MARY'S LITTLE LAMBS DAYCARE	10/9/2013	2,093.20
20612	& LEARNING CENTER INC.	10/9/2013	7,496.90
20613	RIDDICK CRYSTAL	10/9/2013	1,773.60
20614	RIDDICK JOYCE A.	10/9/2013	231
20615	SPIVEY THERESA M.	10/9/2013	1,122.55

20616	STEPHENSON WENDY REID TANYA'S LOVING WITH	10/9/2013	625
20617	LEARNING CARE CENTER	10/9/2013	976
20618	CLERK OF SUPERIOR COURT	10/10/2013	25
20619	COUNTY MARKET	10/10/2013	129.88
20620	DOMINION NC POWER	10/10/2013	900
20621	IMAGING SPECIALTIES USA INC	10/10/2013	544.97
20622	ROANOKE ELEC MEMBERSHIP C	10/10/2013	870.53
20623	XEROX CORPORATION	10/10/2013	264.28
20624	YOUNG WILLIAMS P.C.	10/10/2013	9,192.58
20625	ADDED TOUCH FLORIST	10/10/2013	246.1
20626	AFLAC	10/10/2013	1,603.45
20627	ASSURANT EMPLOYEE BENEFITS	10/10/2013	3,466.76
20628	BRINKLEY HARDWARE	10/10/2013	15.31
20629	CASH CYCLE SOLUTIONS, INC.	10/10/2013	2,078.59
20630	CENTURYLINK	10/10/2013	4,013.03
20631	CLEARSCAPES, PA	10/10/2013	1,293.27
20632	COLONIAL LIFE	10/10/2013	2,044.95
20633	CROSSROADS FUEL ELECTRIC MOTOR &	10/10/2013	948.77
20634	CONTRACTING CO., INC.	10/10/2013	6,320.82
20635	ENVIRONMENT I INC	10/10/2013	277.55
20636	FAMILY FOODS OF GATES	10/10/2013	7.08
20637	FOOD LION	10/10/2013	61.57
20638	GATESVILLE POSTMASTER	10/10/2013	58
20639	HD SUPPLY WATERWORKS LTD	10/10/2013	2,461.20
20640	HERTFORD CO DETENTION CEN	10/10/2013	13,900.00
20641	HUMANA SPECIALTY BENEFITS	10/10/2013	702.44
20642	LE BLEU BOTTLED WATER	10/10/2013	17.75
20643	LEXISNEXIS	10/10/2013	52.5
20644	LOWE'S COMPANIES INC	10/10/2013	1,956.00
20645	MARK D. BARDELL, P.C.	10/10/2013	37.27
20646	MCCLAMROCK TONY M.	10/10/2013	399.17
20647	NACO	10/10/2013	450
20648	NC DEPT OF ADMIN - COURIE	10/10/2013	4.89
20649	NC DEPT OF REVENUE	10/10/2013	27.28
20650	NCSEAA	10/10/2013	281.42
20651	QUILL CORP.	10/10/2013	637.34
20652	RED BARN FARMS TACK SHOP ROANOKE-CHOWAN	10/10/2013	40
20653	PUBLISHING	10/10/2013	338
20654	SENTARA HOSPITALS	10/10/2013	80
20655	TREASURER OF VIRGINIA	10/10/2013	654
20656	UNC SCHOOL OF GOVERNMENT	10/10/2013	62.98
20657	UNIFIRST CORP	10/10/2013	477.82
20658	US CELLULAR	10/10/2013	2,799.53
20659	USA BLUE BOOK	10/10/2013	949.32
20660	WATER GUARD, INC	10/10/2013	1,260.35
20661	XEROX CORPORATION	10/10/2013	80
20662	BLAKE FORD MERCURY	10/15/2013	4,206.01
20663	BRAME SPECIALTY CO.	10/15/2013	1,193.63
20664	BRAND MILDRED	10/15/2013	272
20665	C C DICKSON CO.	10/15/2013	90.74
20666	CDW GOVERNMENT INC	10/15/2013	684.66
20667	CROSSROADS FUEL	10/15/2013	575.76
20668	DENR	10/15/2013	2,600.00
20669	E/Z PAGE	10/15/2013	101.59
20670	EAST CAROLINA HEALTH	10/15/2013	205

20671	EAST CAROLINA UNIVERSITY	10/15/2013	625
20672	EDDIE HARRELL AUTO & SPOR	10/15/2013	240.75
20673	GATES CO SERVICE & REPAIR	10/15/2013	82.5
20674	GOOD PICKIN' INC	10/15/2013	675
20675	GOVDEALS	10/15/2013	370.5
20676	JORDAN ROBERT E.	10/15/2013	270
20677	JOSEPH G POLLARD CO., INC KEEP IT SIMPLE STORAGE	10/15/2013	1,750.93
20678	COMPANY MIKE DUMAN CHEVROLET,	10/15/2013	328.8
20679	BUICK, GMC	10/15/2013	191.93
20680	NC DEPT OF ADMIN - COURIE	10/15/2013	120
20681	NC DEPT OF ADMINISTRATIO	10/15/2013	75
20682	NC DEPT OF REVENUE NC DHHS OFFICE OF THE	10/15/2013	2,597.00
20683	CONTROLLER	10/15/2013	20
20684	PERRY GLASS CO.	10/15/2013	243.31
20685	QUILL CORP.	10/15/2013	163.02
20686	REG OF DEEDS SUPP PENSION	10/15/2013	75.96
20687	SAFE-T-WORKS, INC	10/15/2013	50
20688	WHOLESALE CASH & CARRY IN	10/15/2013	228.34
20689	E/Z PAGE	10/17/2013	11.95
20690	JENKINS CRYSTAL	10/17/2013	276.61
20691	PURCHASE POWER	10/17/2013	300
20692	ALBEMARLE REGIONAL HEALTH	10/18/2013	161,193.76
20693	BRINKLEY HARDWARE	10/18/2013	1,089.98
20694	CLERK OF SUPERIOR COURT	10/18/2013	141.7
20695	DARRINGTON WAYNE	10/18/2013	409.4
20696	DIXIE AUTO PARTS	10/18/2013	5,328.95
20697	DOMINION NC POWER	10/18/2013	9,683.97
20698	GATES CO WATER DEPT.	10/18/2013	123.5
20699	GODWIN LAW FIRM	10/18/2013	2,362.50
20797	LE BLEU BOTTLED WATER NC COOPERATIVE EXTENSION	10/18/2013	17.75
20798	SERVICE	10/18/2013	219.45
20799	NCAAO	10/18/2013	310
20800	PIEDMONT NATURAL GAS	10/18/2013	135.64
20801	QUILL CORP.	10/18/2013	32.31
20802	ROANOKE ELEC MEMBERSHIP C	10/18/2013	1,321.76
20803	SENTARA HOSPITALS	10/18/2013	80
20804	TOWN OF GATESVILLE WATER	10/18/2013	153.5
20805	WASTE INDUSTRIES INC	10/18/2013	399.08
20806	WILKES COMMUNITY COLLEGE	10/18/2013	125
20807	XEROX CORPORATION	10/18/2013	80
20808	YORKTOWN INDUSTRIES, INC.	10/18/2013	179.87
20809	BOONE SHERRY	10/24/2013	39.58
20810	DOMINION NC POWER	10/24/2013	300
20811	INOUTBOARD.COM,LLC	10/24/2013	23.95
20812	RESCARE HOME CARE	10/24/2013	368
20813	ROANOKE ELEC MEMBERSHIP C	10/24/2013	469
20814	SOUTHERN BANK & TRUST CO	10/24/2013	40
20815	TOSHIBA BUSINESS SOLUTION	10/24/2013	148.44
20816	VO-TECH TRAINING	10/24/2013	240
20817	ALBEMARLE REGIONAL HEALTH	10/25/2013	83,842.93
20818	ALBEMARLE REGIONAL HEALTH	10/25/2013	180
20819	ASKEW WADE	10/25/2013	50
20820	BOYCE DAVID	10/25/2013	50
20821	C C DICKSON CO.	10/25/2013	7.75

20822	CARTER, II JOHN H.	10/25/2013	50
20823	CHERRY WILLIAM G.	10/25/2013	554.42
20824	COE MELISSA	10/25/2013	215.25
20825	CROSSROADS FUEL	10/25/2013	892.42
20826	DVA, INC EMPLOYMENT SECURITY	10/25/2013	86
20827	COMMISSION OF NC	10/25/2013	3,681.76
20828	FAMILY FOODS OF GATES	10/25/2013	15.91
20829	FELTON BRENDA	10/25/2013	50
20830	GALLS, AN ARAMARK COMPANY	10/25/2013	21.44
20831	GREENE, JR JOSEPH H.	10/25/2013	50
20832	GRIMES SHIRLEY	10/25/2013	183.3
20833	HD SUPPLY WATERWORKS LTD HI WAY 37 S. BODY WORKS	10/25/2013	626.85
20834	CORP. & SALES KEEP IT SIMPLE STORAGE	10/25/2013	900.17
20835	COMPANY	10/25/2013	328.12
20836	LANGSTON FANNIE J.	10/25/2013	10.88
20837	LASSITER PATRICE T.	10/25/2013	61.02
20838	LOWE MATTHEW	10/25/2013	106.38
20839	NC DEPT OF PUBLIC SAFETY	10/25/2013	244
20840	NC FOREST SERVICE	10/25/2013	4,150.94
20841	NC JUSTICE ACADEMY OFFICE EQUIPMENT FINANCE	10/25/2013	74.8
20842	SERVICES	10/25/2013	129.17
20843	PERRY JOSEPH A.	10/25/2013	50
20844	QUILL CORP.	10/25/2013	474.15
20845	RADMORE KATHY J.	10/25/2013	50
20846	SENTARA HOSPITALS	10/25/2013	40
20847	THE EI GROUP, INC	10/25/2013	1,320.00
20848	THE WOOTEN COMPANY	10/25/2013	1,342.00
20849	TOWN OF GATESVILLE WATER	10/25/2013	21
20850	UMPHLETT-HOBBS PHYLLIS	10/25/2013	50
20851	UNIFORMS PLUS INC	10/25/2013	138.27
20852	WATER GUARD, INC	10/25/2013	1,570.68
20853	WINN WILLIAM	10/25/2013	172
20854	WOMBLE GENERATOR SERVICE	10/25/2013	4,471.50
20855	BAUM MARY K.	10/31/2013	694.69
20856	HAWKINS DR. CLEVELAND	10/31/2013	80.65
20857	IMAGING SPECIALTIES USA INC	10/31/2013	21.34
20858	JORDAN HENRY L.	10/31/2013	96.87
20859	LFM PROPERTIES, LLC	10/31/2013	587.42
20860	NICKENS SANDRA	10/31/2013	76.13
20861	ROANOKE ELEC MEMBERSHIP C	10/31/2013	125.72
20862	ROD, INC.	10/31/2013	102.95
20863	SMITH MARY L.	10/31/2013	225
20864	SPIVEY FANNIE M.	10/31/2013	78.39
20865	VIRGINIA EMPLOYMENT COMMI	10/31/2013	30
20866	XEROX CORPORATION	10/31/2013	264.28
20867	BOONE-HALL CHERYL	10/31/2013	9.75
20868	BYRUM LEIGH ANN	10/31/2013	36.51
20869	CINTAS CORP #391	10/31/2013	355.29
20870	COECO OFFICE SYSTEMS	10/31/2013	11.18
20871	COUNTY TAX SERVICES, INC.	10/31/2013	38.84
20872	EAST CAROLINA HEALTH	10/31/2013	1,389.03
20873	FELTON BRENDA	10/31/2013	50
20874	HOLLOWELL JENNIFER L.	10/31/2013	3.49
20875	JORDAN ROBERT E.	10/31/2013	270

MOORE'S INLET LIMITED		
20876	PARTNERSHIP	10/31/2013 369.51
20877	NC DEPT OF STATE TREASUR	10/31/2013 575.02
20878	NICHOLSON RENEE	10/31/2013 200
20879	PARKER III GEORGE A.	10/31/2013 91.15
20880	PRO-MED EQUIPMENT & SUPPLY INC	10/31/2013 105
20881	ROANOKE-CHOWAN PUBLISHING	10/31/2013 93.8
20882	RSK MOUNTAIN RESORT, LLC	10/31/2013 551.34
20883	SMITH PAUL	10/31/2013 10
20884	SOUTHERN BANK-VISA	10/31/2013 2,544.49
20885	STATE INFORMATION PROC SE	10/31/2013 624.73
20886	UNIFIRST CORP	10/31/2013 396.5
20887	US CELLULAR	10/31/2013 2,191.13
20888	WILLIAMS DOMINIQUE	10/31/2013 37.3

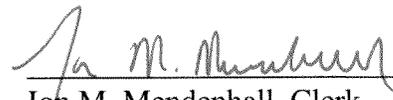
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NO	CHECK DATE	EMPLOYEE NAME	CHECK AMOUNT
ACH	10/31/2013	BARMER, BOBBIE JO	\$ 89.90
ACH	10/31/2013	BAUM, MARY K	\$ 1,644.22
ACH	10/31/2013	BOONE, MURRAY D	\$ 736.94
ACH	10/31/2013	BOONE, RASHAD A.	\$ 213.33
ACH	10/31/2013	BOONE, SHERRY F	\$ 2,440.62
ACH	10/31/2013	BOONE, WALTER	\$ 411.58
ACH	10/31/2013	REGINALD	\$ 659.21
ACH	10/31/2013	BOONE, WESLEY J.	\$ 1,363.05
ACH	10/31/2013	BOONE-HALL, CHERYL A	\$ 701.67
ACH	10/31/2013	BRODIE, GEORGE S	\$ 313.53
ACH	10/31/2013	BYRD, MARION	\$ 2,177.84
ACH	10/31/2013	CAMPBELL, ALTON RAY	\$ 1,585.99
ACH	10/31/2013	CHAPPELL, TRACIE L	\$ 1,870.19
ACH	10/31/2013	CLARK, ANDREA	\$ 2,020.37
ACH	10/31/2013	COE, MELISSA ANN	\$ 1,361.71
ACH	10/31/2013	CRADDOCK, LEAH O	\$ 1,747.39
ACH	10/31/2013	CROSS JR., EDWARD A	\$ 1,127.23
ACH	10/31/2013	CROSS, LULA M	\$ 1,885.66
ACH	10/31/2013	CURRY, WARREN D.	\$ 941.86
ACH	10/31/2013	DARRINGTON, WAYNE H.	\$ 341.69
ACH	10/31/2013	DE VISSER, ELIZABETH R.C.	\$ 656.80
ACH	10/31/2013	DILLARD, PATRICIA A.	\$ 567.77
ACH	10/31/2013	DREWYOR, CHRISTINA M.	\$ 1,442.75
ACH	10/31/2013	EARLEY, DEBRA H	\$ 649.80
ACH	10/31/2013	EASON, LARRY T.	\$ 1,273.15
ACH	10/31/2013	EURE, BILLIE JO	\$ 135.20
ACH	10/31/2013	EURE, SHERRI L	\$ 510.52
ACH	10/31/2013	FOREHAND, JEREMY	\$ 1,300.77
ACH	10/31/2013	WAYNE	\$ 1,928.58
ACH	10/31/2013	FREEMAN III, JOSEPH R	\$ 1,514.64
ACH	10/31/2013	FREEMAN, SHEILA	\$ 1,577.07
ACH	10/31/2013	HARRELL, ELIZABETH P	\$ 853.44
ACH	10/31/2013	HARRELL, GWEN L.	\$ 2,958.90
ACH	10/31/2013	HARRELL, SANDRA C	\$ 681.36
ACH	10/31/2013	HARRELL, SHARON G.	\$ 612.33
ACH	10/31/2013	HARRISON, MARY R.	\$ 1,696.49
ACH	10/31/2013	HARVEY, PAMELA C	\$ 2,435.93
ACH	10/31/2013	HARVEY, RUTH M.	\$ 1,945.74
ACH	10/31/2013	HATHAWAY, RANDALL A	\$ 1,076.63
ACH	10/31/2013	HAWKS, BRANDON S	\$
ACH	10/31/2013	HAYER, CHARLETTE	\$

ACH	10/31/2013	HEDGEPEETH, TIMOTHY M	\$	3,274.10
ACH	10/31/2013	HENDRIX, DIANE R.	\$	2,092.57
ACH	10/31/2013	HOLLEY, ANTOINETTE P	\$	3,035.13
ACH	10/31/2013	HOLLEY, DANIT L	\$	1,392.79
ACH	10/31/2013	HOLLEY, GUY R.	\$	396.46
ACH	10/31/2013	HOWELL, LLOYD T.	\$	596.63
ACH	10/31/2013	JERNIGAN, KENNETH	\$	624.46
ACH	10/31/2013	JOHNSON, BRYAN D	\$	1,850.85
ACH	10/31/2013	JOHNSON, CLYTIA A	\$	1,393.73
ACH	10/31/2013	JONES, ERNEST L.	\$	641.31
ACH	10/31/2013	JONES, SHARON S	\$	1,463.44
ACH	10/31/2013	JORDAN, HENRY L.	\$	680.04
ACH	10/31/2013	JORDAN, ROBERT E	\$	2,045.07
ACH	10/31/2013	KRONBAUER, STACY L	\$	210.38
ACH	10/31/2013	LASSITER, LISA B	\$	1,344.26
ACH	10/31/2013	LASSITER, PATRICE T	\$	2,542.20
ACH	10/31/2013	LONG, VICKY L	\$	1,582.21
ACH	10/31/2013	MARETT, GEOFFREY C	\$	2,908.73
ACH	10/31/2013	MCGINNIS, RENEE' H.	\$	3,092.79
ACH	10/31/2013	MENDENHALL, JON M	\$	4,156.54
ACH	10/31/2013	MITCHELL, EDGAR LEE	\$	2,715.37
ACH	10/31/2013	MOORE, FAYE B	\$	438.49
ACH	10/31/2013	NIXON, ASHLEY S	\$	1,926.50
ACH	10/31/2013	OWENS, GLADYS S	\$	1,455.66
ACH	10/31/2013	OWENS, MICHAEL C.	\$	624.46
ACH	10/31/2013	PARKER II, GEORGE A	\$	1,492.66
ACH	10/31/2013	PARKER, GLYNDA S	\$	1,628.62
ACH	10/31/2013	PARKER, PHYLLIS A	\$	2,279.42
ACH	10/31/2013	PERRONE, WILLIAM V	\$	1,034.03
ACH	10/31/2013	PHILLIPS, CRYSTAL B	\$	1,577.57
ACH	10/31/2013	PIERCE, GRACIE P	\$	1,520.13
ACH	10/31/2013	PIERCE, JENNIFER M.	\$	1,639.71
ACH	10/31/2013	PITTMAN, SANDRA L	\$	2,816.48
ACH	10/31/2013	POWELL, DANIEL S	\$	1,636.75
ACH	10/31/2013	POWELL, DONNA H.	\$	1,406.85
ACH	10/31/2013	POWELL, RHONDA B	\$	1,600.12
ACH	10/31/2013	REID, LINDA J	\$	584.36
ACH	10/31/2013	RIDDICK, ESTHER W	\$	806.09
ACH	10/31/2013	RIDDICK, JORDAN O'NEAL	\$	559.64
		RIDDICK, WILLIAM		
ACH	10/31/2013	NATHAN	\$	1,222.36
ACH	10/31/2013	ROUNTREE, MARIE D	\$	2,053.41
ACH	10/31/2013	SAUNDERS, LAKISHA	\$	1,713.83
ACH	10/31/2013	SMITH, TIMOTHY H	\$	807.70
ACH	10/31/2013	SMITHSON, CONNIE C	\$	2,715.77
ACH	10/31/2013	SPRUILL JR., WILLIAM E	\$	1,694.23
ACH	10/31/2013	STONE, SHELLEY A	\$	1,549.11
ACH	10/31/2013	TIBBITS, GIMLET HALE	\$	194.90
ACH	10/31/2013	TRIPP, VALERIE S	\$	1,616.98
ACH	10/31/2013	WALKER, DAPHNE B	\$	1,300.80
ACH	10/31/2013	WALL, FREDERIC E	\$	1,628.98
ACH	10/31/2013	WALTERS III, FRANK H	\$	953.29
ACH	10/31/2013	WARD, ELIZABETH CAROL	\$	302.71
ACH	10/31/2013	WARD, JACOB ANDREW	\$	476.70
ACH	10/31/2013	WEBB, EDWARD E	\$	3,471.61
ACH	10/31/2013	WEISS, HERMAN A.	\$	362.80
ACH	10/31/2013	WESTER, PAMELA A	\$	1,870.00
ACH	10/31/2013	WHITE, MELANIE S	\$	2,095.26

ACH	10/31/2013	WHITE, STEPHEN F	\$	735.71
ACH	10/31/2013	WIGGINS, JOHN J	\$	818.30
ACH	10/31/2013	WILLIAMS, DOMINIQUE D.	\$	2,118.36
ACH	10/31/2013	WINN, WILLIAM A	\$	3,010.91
ACH	10/31/2013	WINSLOW, GARRETT W	\$	1,775.86
ACH	10/31/2013	WOLFREY, CONNIE M	\$	1,420.40
101663	10/31/2013	HOFER, LINDA F	\$	618.12
101664	10/31/2013	COSTEN, BRENDA A	\$	109.34
101665	10/31/2013	HOLLOWELL, JAMES	\$	983.11
101666	10/31/2013	HORTON, MARY C	\$	1,232.88
101667	10/31/2013	LOWE, MATTHEW R	\$	1,805.44
101668	10/31/2013	METZ, KIMBERLY J	\$	1,684.87
101669	10/31/2013	MORRIS, BETTY	\$	1,419.12
101670	10/31/2013	PARKER, BRIAN C	\$	1,705.38
101671	10/31/2013	PERRONE, MICHAEL	\$	80.35
101672	10/31/2013	PLYLER, PATSY O	\$	258.53
101673	10/31/2013	SPIVEY, JOHN L	\$	909.28
101674	10/31/2013	STALLS, CHARLIE	\$	2,167.50


Henry L. Jordan, Chairman


Jon M. Mendenhall, Clerk

GATES COUNTY BOARD OF COMMISSIONERS
