

**GATES COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
MAY 1, 2013**

The Gates County Board of Commissioners met in Regular Session at 10:00 a.m. Wednesday, May 1, 2013 in the main courtroom, 202 Court Street, Gatesville. Commissioners Jordan, Owens, Hora and Hofler were present. Also present was County Manager, Jon Mendenhall.

Chairman Jordan led a prayer and the pledge of allegiance.

Chairman Jordan called the meeting to order.

**Approval of Minutes**

Commissioner Hora made a motion to approve the April 3, 2013 Meeting Minutes as amended. Commissioner Hofler seconded the motion, motion carried without opposition.

**Approval of Agenda**

Commissioner Owens made a motion to approve the Agenda as presented. Commissioner Hora seconded the motion, motion carried without opposition.

**Delegations – Unannounced**

Earl Rountree, Sunbury, stated Pasquotank County is requesting a .04 cent to .05 cent tax increase because they are in debt. Should Gates County be budgeting money for economic development? Gates County is in competition with other counties to recruit businesses.

**Administrative Reports**

Jon Mendenhall, County Manager, presented the April Administrative Report.

Renee McGinnis, Tax Administrator, presented the April Tax Collector's Report. She reported the Tax and Tag System will be implemented September 1, 2013 and not July 1, 2013 as planned.

**New Business**

Chairman Jordan presented appointments to various boards and committees.

Commissioner Hofler made a motion to reappoint Perry Eure and G. P. Kittrell to the ABC Board for a three-year term each. Commissioner Owens seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to appoint the County Manager as representative to the Albemarle Rural Planning Organization (RPO) to replace Morgan Jethro. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to appoint the County Manager as representative to the Albemarle Commission Transportation Advisory Committee (TAC) to replace Morgan Jethro on a temporary basis. Commissioner Hora seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to appoint the County Manager as representative to the Albemarle Resources Conservation and Development Council (RC&D) to replace Morgan Jethro. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Hora made a motion to reappoint Chairman Jordan to the Department of Social Services Board. Commissioner Hofler seconded the motion, motion carried without opposition.

Chairman Jordan stated the East Carolina Behavioral Health (ECBH) Board composition will be changing in October. Of the two appointees from the County one needs a medical background and the other a financial background.

Commissioner Hora made a motion to contact Dan Askew and Michelle Sawyer, both with financial backgrounds, regarding serving on the East Carolina Behavioral Health Board; if both decline then Commissioner Hora stated he would serve on the board. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to contact the following with medical backgrounds, in specific order, regarding serving on the East Carolina Behavioral Health Board: Lessie Blow, Heather Boyce, Lindsey Weller and Dr. Rayette Pollard.

Commissioner Hofler made a motion to reappoint Helen Eure to the Gates County Library Board of Trustees for a six (6) year term. Commissioner Hora seconded the motion, motion carried without opposition.

Commissioner Hora made a motion to reappoint Helen Eure to the Albemarle Regional Library Board for a six (6) year term. Commissioner Owens seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to reappoint Robert Williams to the Gates County Economic Improvement Council (EIC) for a two (2) year term. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Hofler made a motion to reappoint Ms. Jewell Harrell, Mr. J. B. Freeman and Mr. John Jones to the Human Relations Commission for a three (3) year term each.

Commissioner Hora made a motion to appoint Mr. John Carter to a full three (3) year term on the Planning Board. He had previously been appointed to fill Ms. Linda Hofler's unexpired term. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to reappoint Mr. Dan Lang and Mr. Terry Eure for a three (3) year term each on the Gates County Zoning Board of Adjustment. Commissioner Hora seconded the motion, motion carried without opposition.

The following appointments were made for consideration to the Ad-hoc Animal Welfare Advisory Committee: Douglas Bailey, Lulu Eure, Dr. Peggy Johnston, Carol Whitt, Kevin McGinnis, Jared Harrell, Ralph Hollowell, Dana Goheen, and Cpt. Glynda Parker. Commissioner Hora made a motion to accept the names as presented for the Ad-hoc Animal Welfare Advisory Committee. Commissioner Owens seconded the motion, motion carried without opposition.

Mr. Mendehall discussed a concern with the Zoning Board of Adjustment. Ms. Kathy Radmore was appointed by the Commissioners as an alternate. The Zoning Board of Adjustment elected her as Vice-Chairman in a regular position. This matter was tabled for future discussion.

Sandy Pittman, Finance Officer, presented Budget Amendment 46, \$4,300 for E911 funds for consideration.

Commissioner Hora made a motion to accept Budget Amendment 46 as presented. Commissioner Owens seconded the motion, motion carried without opposition.

Mr. Mendehall presented a proposed design consideration for the Gates County Library Plaque.

Commissioner Hofler made a motion to accept option one as the design format for the library plaque. Commissioner Hora seconded the motion, motion carried without opposition.

For clarification purposes Commissioner Owens made a motion to accept the Public Safety Building sample as the design format to be used for the Gates County Library Plaque. Commissioner Hora seconded the motion, motion carried without opposition.

Adrienne Bradley, JCPC Chairperson, presented the Juvenile Crime Prevention Council County Plan and the JCPC Certification.

Commissioner Hora made a motion to approve the DJJDP Funding Plan and authorize the Chairman to sign the Certification document. Commissioner Hofler seconded the motion, motion carried without opposition.

Mr. Mendenhall presented for consideration a Memorandum of Understanding (MOU) to explore and implement shared services with the Gates County Board of Education for a one (1) year period.

Commissioner Owens made a motion to accept the Memorandum of Understanding as presented. Commissioner Hofler seconded the motion, motion carried without opposition.

The Memorandum of Understanding reads as follows:

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE COUNTY OF GATES  
AND THE GATES COUNTY SCHOOL BOARD  
TO EXPLORE AND IMPLEMENT SHARED SERVICES

This Memorandum of Understanding (henceforth "MOU") between the County of Gates, a political subdivision of the State of North Carolina (hereafter "County") and the Gates County School Board, a body politic pursuant to the laws of the State of North Carolina (hereafter "Schools"). This agreement is made pursuant to the North Carolina General Statutes as amended.

WHEREAS, County and Schools recognize the benefits of public service to the people through the consolidation and sharing of services where mutually beneficial; and

WHEREAS, County and Schools hope to capitalize on more efficient, effective, and responsive service level provision through the consolidation and sharing of services; and

WHEREAS, County and Schools provide some similar services in the realm of non-instructional support activities specifically facilities maintenance, utilities, recreation, sports, wellness; and

WHEREAS, County and Schools may benefit from the consolidation of non-instructional support activities after prudent study; and

WHEREAS, this MOU is intended to establish a commitment to explore and implement sharing of services.

NOW, THEREFORE IT IS MUTUALLY UNDERSTOOD, AS FOLLOWS:

1. County and Schools will work in good faith to explore the sharing of non-instructional activities.
2. County and Schools will diligently pursue courses of action of consolidation of non-instructional activities for the benefit of taxpayers.
3. County and Schools will cooperate to implement sharing of services in a thoughtful manner remaining committed to the health, safety, welfare, and quality best management practices/regulations as promulgated by the State of North Carolina and the Federal Government of the United States of America.

- 4. County and Schools authorize their respective staffs to cooperate together on preparing such studies, reports, and grant applications as may be necessary and expedient to further this MOU.
- 5. County and Schools enter into this MOU which shall expire one (1) year from its signature unless otherwise renewed by consent of both County and Schools.

IN WITNESS THEREOF, the County and Schools have authorized this Memorandum of Understanding to be executed and attested by their undersigned officers to be effective from the date herein indicated.

ATTEST:	COUNTY OF GATES
County Clerk	Chairman
ATTEST:	GATES COUNTY SCHOOL BOARD
Clerk to the Board	Chairman

Mr. Mendenhall presented and read the Manager’s Budget Message and presented the proposed FY 2013-2014 Budget. The budget proposal includes there will be no property tax increase or any increase to utility rates or fees, notwithstanding the establishment of a sanitary sewer fee schedule. The proposed General Funds Budget is \$10,149,754, with the ad valorem tax rate remaining at \$.64 per \$100 of valuation. The Commissioners will hold a budget work session on May 6, 2013 with the first reading of the Budget Ordinance on May 20, 2013.

**Citizens’ Comments**

Ed Webb, Sheriff, complimented Mr. Mendenhall and administrative staff on preparing the budget and including the staff in the budget process.

Geoffrey Maret, Department of Social Services Director, stated it had been a pleasure to have a parallel process in working with other department directors during the budget process.

Ashley Taylor, Gates, questioned if the Commissioners had any input with the US Postal Services in keeping the Gatesville Post Office as the hub in the county.

Reba Green-Holley, Cooperative Extension Director, stated her office will continue to provide services under budget constraints.

Dr. Barry Williams, Gates County Schools Superintendent, stated he appreciated the continuing efforts to represent both Boards with integrity and respect while being charged with the duties to produce responsible students.

Commissioner Hofler made a motion to enter Closed Session authorized by NCGS §143-318.11(a)(3) Consultation with County Attorney, (a)(4) Economic Development, (a)(5) Acquisition of Property and (a)(6) Personnel. Commissioner Hora seconded the motion, motion carried without opposition.

Commissioner Hora made a motion to exit Closed Session and enter Regular Session. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Owens made a motion to authorize the County Attorney to move forward as discussed in Closed Session. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Owens made a motion for Mr. Mendenhall to carry out instructions as discussed in Closed Session. Commissioner Hofler seconded the motion, motion carried without opposition.

Commission Owens made a motion for Mr. Mendenhall to carry out improvements as discussed in Closed Session. Commissioner Hofler seconded the motion, motion carried without opposition.

Commissioner Hora made a motion to recess until 5:30 p.m., Monday, May 6, 2013. Commissioner Hofler seconded the motion, motion carried without opposition.

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#### MINUTES OF BOARD OF EQUALIZATION AND REVIEW

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April 29, 2013

The Gates County Board of Commissioners convened as the Board of Equalization and Review at 4:00 P.M. in the Commissioner's Room, April 29, 2013.

Those present were Chairperson Henry Jordan, John Hora, Linda Hofler and Tax Administrator Renée McGinnis.

The meeting was called to order by Chairperson Jordan.

The Board members were presented with the 2013 Board of Equalization & Review Member's Handbook. Mrs. McGinnis reviewed the duties of Board and other key elements discussed in the handbook.

Board Member and Commissioner Jack Owens joined the meeting.

Clerk to the County Board of Commissioners Diane Hendrix administered oaths.

The following appellants appeared before the Board:

Thomas Carrier, parcel #05-00355. Mr. Carrier was requesting a refund on 2012 taxes due to payment on acreage that does not exist. Mr. Carrier purchased property at 489 NC 32 North in June 2012, at which time the property was surveyed. The 2012 survey indicated 8.69 acres in the tract. Previous recorded deeds stated "containing sixteen acres, be the same, more or less." The 2012 tax bill was calculated on a value of sixteen acres and was paid by Mr. Carrier. The acreage was corrected on the tax records when the plat was recorded, June 29, 2012.

Mr. Victor Scales, parcel #10-02696. Mr. Scales presented the Board with a fee appraisal that was completed in February 2013 for the purpose of refinancing. He had a concern that the fee appraisal (342,000) was lower than his tax value (353,892).

With no further appeals, the Board discussed the concerns presented by Mr. Carrier and Mr. Scales.

Following much in depth discussion Commissioner Linda Hofler moved to deny Mr. Carrier's appeal. The motion was seconded by Commissioner Owens and carried unanimously. The 2012 tax bill reflected the acreage that was on record as of January 1, 2012.

Commissioner Jack Owens moved to deny any adjustment on the Scales property, stating it was valued correctly in accordance with the 2009 Schedule of Values. The motion was seconded by Commissioner Hofler and carried unanimously.

With no further appeals scheduled Commissioner Hora moved to recess as the Board of Equalization and Review until May 8, 2013 at 4:00 P.M. in the Commissioner's Room. The motion was seconded and unanimously approved.



Renée H. McGinnis  
Clerk

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MINUTES OF BOARD OF EQUALIZATION AND REVIEW

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May 8, 2013

The Gates County Board of Commissioners reconvened as the Board of Equalization and Review at 4:00 P.M. in the Commissioner's Room, May 8, 2013.

Those present were Chairperson Henry Jordan, Ken Jernigan, Linda Hofler and Tax Administrator Renée McGinnis.

The meeting was called to order by Chairperson Jordan.

Clerk to the County Board of Board of Equalization and Review Renee McGinnis administered the oath to Commissioner Ken Jernigan.

Board Member and Commissioner John Hora joined the meeting.

Commissioner Hofler moved to approve the minutes of the April 29<sup>th</sup> meeting as presented. The motion was seconded by Commissioner Jernigan and approved.

Appellant Bruce Gallop presented his concerns on the value of his property located at 80 Northeast Drive. Mr. Gallop reviewed a fee appraisal of his property dated 4/10/2013 stating a final value of \$314,000. The current tax value is \$385,221. The Board explained to Mr. Gallop the tax value is based on the 2009 revaluation and not today's market. The county tax values are currently approximately 20% above today's market according to the recent sales ratio study. Mr. Gallop expressed a concern that the home was listed as 60% complete at the time of the revaluation and later increased to 100%. Chairperson Jordan asked Mrs. McGinnis to review the revaluation work papers. It was noted that the road location of the property needed to be corrected from a state maintained gravel road to a private road.

With no further appeals scheduled Commissioner Hora moved to recess as the Board of Equalization and Review until May 15, 2013 at 4:00 P.M. in the Commissioner's Room. The motion was seconded by Commissioner Jernigan and unanimously approved.



Renée H. McGinnis  
Clerk

MINUTES OF BOARD OF EQUALIZATION AND REVIEW

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May 15, 2013

The Gates County Board of Commissioners reconvened as the Board of Equalization and Review at 4:00 P.M. in the Commissioner's Room, May 15, 2013.

Those present were Chairperson Henry Jordan, John Hora, Linda Hofler and Tax Administrator Renée McGinnis.

The meeting was called to order by Chairperson Jordan.

Commissioner Hofler moved to approve the minutes of the May 8<sup>th</sup> meeting as presented. The motion was seconded by Commissioner Hora and approved.

Diane Hendrix, representing nephew Tracy Rountree, presented concerns in reference to the value of outbuildings on property at 100 Barfield Road, identified by parcel number 10-02387. Mrs. Hendrix presented pictures of the outbuildings to the Board. Upon reviewing the property record card, it was noted that only two of the six outbuildings were given any value. The Board reviewed the pictures and asked questions concerning the condition of the home on the property. After some discussion, Commission Hofler moved to reduce the value of two outbuildings to \$100 each due to the condition. Motion was seconded by Commissioner Hora and approved. No action was taken on the value of the home.

Tax Administrator, Renee McGinnis presented the following:

Rhoda Smith – Parcels 04-01196 and 04-01230. Commissioner Hora moved to correct the road classification code on both parcels from state maintained gravel to private and to also correct the Copeland parcel (04-01029) also located in the Green Acres Subdivision. The motion was seconded by Commissioner Hofler and approved. It is noted that all other parcels located in this subdivision were properly listed in the 2009 revaluation. Mrs. Smith has requested a refund for tax years 2009 -2012. The request for refund will be presented to the County Board of Commissioners May 20, 2013.

Jesse B. Riddick – Parcel 10-02214. An appeal was presented in reference to the home located on the parcel. The home is fully gutted, interior is standing timbers only. The value on the house in the 2001 revaluation was 17,563 and the current value is 46,248. Commissioner Hora moved to assess the house with 90% functional depreciation. It was seconded by Commissioner Hofler and approved.

Mrs. McGinnis informed the Board she had received a phone call from Thomas Carrier whose appeal they heard on April 29<sup>th</sup>. Mr. Carrier wanted to inform the Board the Army Corp of Engineers would not be able to visit his property until June 18<sup>th</sup>. Commissioner Hofler moved for Tax Administrator Renee McGinnis to make the necessary adjustments to the value of any wetlands once the paperwork is received from the Army Corp of Engineers. The motion was seconded and carried.

The Board reviewed information presented by Bruce Gallop in reference to the value of his home at 80 Northeast Drive. Commissioner Hora moved to correct the road code from state maintained gravel to private. It was seconded and carried. Following some discussion by the Board it was concluded that the fee appraisal presented by Mr. Gallop was a good representation of the 2009 Revaluation values. The fee appraisal was 22% below the tax value. This is in line with the County 2012 Sales Ratio Study Report. No action was taken on the value of the home.

With no further appeals scheduled Commissioner Hora moved to recess as the Board of Equalization and Review until May 20, 2013 at 6:00 P.M. in the Commissioner's Room. The motion was seconded by Commissioner Hofler and unanimously approved.



Renée H. McGinnis  
Clerk

The following bills were ordered paid:

Check #	Vendor	Check Date	Amount
19224	BOONE SHERRY	04/04/2013	102.32
19225	DOMINION NC POWER	04/04/2013	300.00
19226	FIRST CITIZENS BANK	04/04/2013	36.00
19227	GORDON CLYTIA J.	04/04/2013	142.00
19228	HIGH & CROWE LLP	04/04/2013	505.27
19229	JOHN Q HAMMONS RVOC TR 12281989	04/04/2013	327.70
19230	NCACDSS	04/04/2013	125.00
19231	RESCARE HOME CARE	04/04/2013	370.00
19232	ROANOKE ELEC MEMBERSHIP C	04/04/2013	565.00
19233	ROANOKE-CHOWAN PUBLISHING	04/04/2013	55.10
19234	SMITHSON CONNIE	04/04/2013	53.69
19235	SOUTHERN BANK & TRUST CO	04/04/2013	48.00
19236	WEBB EDWARD E.	04/04/2013	300.00
19237	AFLAC	04/05/2013	1,646.75
19238	ASSURANT EMPLOYEE BENEFITS	04/05/2013	2,700.99
19239	BEAMON & JOHNSON INC	04/05/2013	38.37
19240	BROWN WILLIE	04/05/2013	66.10
19241	CARSEY MICHAEL CHASE	04/05/2013	2,559.85
19242	CENTURYLINK	04/05/2013	4,034.18
19243	CINTAS CORP #391	04/05/2013	273.13
19244	COLONIAL LIFE	04/05/2013	1,395.66
19245	DIXIE AUTO PARTS	04/05/2013	3,985.80
19246	ENVIRONMENT I INC	04/05/2013	277.55
19247	FOOD LION	04/05/2013	28.40
19248	GATES CO BOARD OF EDUCATI	04/05/2013	86.25
19249	GATES CO SERVICE & REPAIR	04/05/2013	55.00
19250	GATES CO WATER DEPT.	04/05/2013	70.50
19251	HERTFORD CO DETENTION CEN	04/05/2013	16,200.00
19252	HOLLEY REBA G.	04/05/2013	46.60
19253	HUMANA SPECIALTY BENEFITS	04/05/2013	702.44
19254	KOFILE PRESERVATION INC.	04/05/2013	3,783.00
19255	LAWMEN'S SAFETY SUPPLY	04/05/2013	239.26
19256	MARK D. BARDELL, P.C.	04/05/2013	6,737.81
19257	MCCROMETER INC	04/05/2013	244.16
19258	NC DEPT OF ADMIN - COURIE	04/05/2013	30.00
19259	NC DEPT OF ADMINISTRATIO	04/05/2013	140.00
19260	NC DEPT OF REVENUE	04/05/2013	1,247.00
19261	NC DHHS OFFICE OF THE CONTROLLER	04/05/2013	5.00
19262	QUILL CORP.	04/05/2013	1,101.61
19263	REG OF DEEDS SUPP PENSION	04/05/2013	63.50
19264	ROANOKE-CHOWAN PUBLISHING	04/05/2013	140.70
19265	SUPERIOR VISION	04/05/2013	369.36
19266	WASTE INDUSTRIES INC	04/05/2013	309.08
19267	XEROX CORPORATION	04/05/2013	80.00
19268	YOBITECH LLC	04/05/2013	699.42
19269	LASSITER PATRICE T.	04/05/2013	287.89
19270	MHI HOSP TRS, LLC	04/05/2013	473.31
19271	NCPTA	04/05/2013	250.00
19272	ALBEMARLE ED. FOUND. CNTR.	04/11/2013	338.00
19273	APPLE TREE LEARNING CENTER	04/11/2013	191.00

19274	BROTHERS DIANN T.	04/11/2013	6,491.15
19275	CATHEDRAL KIDDIE CAMPUS	04/11/2013	141.00
19276	EDUCARE LEARNING CENTER INC.	04/11/2013	412.00
19277	FIRST ASSEMBLY OF GOD	04/11/2013	355.00
19278	GATES CO BOARD OF EDUCATI	04/11/2013	2,980.00
19279	HOWELL JOANN	04/11/2013	592.00
19280	JOHNSON MARY L.	04/11/2013	1,743.00
19281	LASSITER SHVONE R.	04/11/2013	1,320.80
19282	MARY'S LITTLE LAMBS D/CARE & LRN. CNTR.	04/11/2013	7,539.65
19283	RIDDICK CRYSTAL	04/11/2013	1,091.00
19284	RIDDICK JOYCE A.	04/11/2013	891.00
19285	SPIVEY THERESA M.	04/11/2013	527.60
19286	STEPHENSON WENDY REID	04/11/2013	294.00
19287	TANYA'S LOVING WITH LRN CARE CNTR.	04/11/2013	1,487.00
19288	WYNN VALERIE H.	04/11/2013	155.00
19289	BB&T	04/12/2013	20.00
19290	DOMINION NC POWER	04/12/2013	252.85
19291	E/Z PAGE	04/12/2013	11.95
19292	FAMILY FOODS OF GATES	04/12/2013	230.00
19293	LFM PROPERTIES, LLC	04/12/2013	587.42
19294	PARKER PHYLLIS A.	04/12/2013	15.26
19295	ROANOKE ELEC MEMBERSHIP C	04/12/2013	237.64
19296	S & M SERVICES	04/12/2013	485.00
19297	YOUNG WILLIAMS P.C.	04/12/2013	9,192.58
19298	ALBEMARLE REGIONAL HEALTH	04/12/2013	65,119.31
19299	BRINKLEY HARDWARE	04/12/2013	680.78
19300	CASH CYCLE SOLUTIONS, INC.	04/12/2013	3,338.88
19301	CENTURYLINK	04/12/2013	112.59
19302	CHOWAN COUNTY	04/12/2013	1,650.00
19303	CITY HOTEL & BISTRO	04/12/2013	446.35
19304	CROSSROADS FUEL	04/12/2013	1,313.88
19305	DOMINION NC POWER	04/12/2013	832.70
19306	G. P. KITTRELL & SON, INC	04/12/2013	116.90
19307	GATES CO BD OF EDUC/CAP O	04/12/2013	20,000.00
19308	GATES CO BOARD OF EDUCATI	04/12/2013	215,000.00
19309	GORDON CLYTIA J.	04/12/2013	181.56
19310	HARRELLSVILLE METAL WORKS	04/12/2013	360.00
19311	HENDRIX DONALD	04/12/2013	1.87
19312	JORDAN ROBERT E.	04/12/2013	270.00
19313	LE BLEU BOTTLED WATER	04/12/2013	17.45
19314	LEXISNEXIS	04/12/2013	50.00
19315	MCGINNIS RENEE' H.	04/12/2013	133.71
19316	MOYER THOMAS W.	04/12/2013	151.38
19317	NC COOPERATIVE EXTENSION SERVICE	04/12/2013	470.03
19318	NC STATE BUREAU OF INVEST	04/12/2013	270.00
19319	NC STATE UNIVERSITY	04/12/2013	15.00
19320	NC STATE UNIVERSITY	04/12/2013	25.00
19321	NCAEPAAT	04/12/2013	25.00
19322	OWENS GLADYS	04/12/2013	87.58
19323	PITTMAN SANDRA L.	04/12/2013	273.20
19324	QUILL CORP.	04/12/2013	36.41
19325	ROANOKE-CHOWAN PUBLISHING	04/12/2013	1,237.20
19326	SCOTT JOHN MICHEAL	04/12/2013	2,000.00
19327	SENTARA HOSPITALS	04/12/2013	80.00
19328	THE FOCUS PROPERTIES, INC.	04/12/2013	250.86
19329	UNIFIRST CORP	04/12/2013	366.30
19330	US CELLULAR	04/12/2013	1,951.62
19331	XEROX CORPORATION	04/12/2013	80.00
19332	ARLINE CONSTANCE P.	04/19/2013	60.03
19333	INOUTBOARD.COM,LLC	04/19/2013	23.95
19334	JENKINS CRYSTAL	04/19/2013	187.11
19335	MARETT GEOFFREY	04/19/2013	187.40
19336	PARKER PHYLLIS A.	04/19/2013	30.54
19337	PURCHASE POWER	04/19/2013	300.00
19338	ROANOKE ELEC MEMBERSHIP C	04/19/2013	461.83
19339	SENTARA HOSPITALS	04/19/2013	40.00

19340	BROTHERS CHARLES H.	04/19/2013	50.00
19341	CARTER, II JOHN H.	04/19/2013	50.00
19342	CAVANAUGH & ASSOCIATES, P.A.	04/19/2013	217.50
19343	CLEARSCAPES, PA	04/19/2013	1,109.11
19344	CLINICAL SOLUTIONS	04/19/2013	149.21
19345	COECO OFFICE SYSTEMS	04/19/2013	400.31
19346	DOMINION NC POWER	04/19/2013	9,822.82
19347	FELTON BRENDA	04/19/2013	50.00
19348	FOOD LION	04/19/2013	89.09
19349	GATELY COMMUNICATION CO	04/19/2013	460.78
19350	GREENE, JR JOSEPH H.	04/19/2013	50.00
19351	HARRELL SHARON G.	04/19/2013	40.54
19352	HAWKINS GRAHAM M.	04/19/2013	15.00
19353	HOBBS WENDELL L.	04/19/2013	50.00
19354	LASSITER LISA	04/19/2013	9.61
19355	LASSITER PATRICE T.	04/19/2013	212.32
19356	MCCLAMROCK FORMS SOLUTION	04/19/2013	399.17
19357	NC COOPERATIVE EXTENSION SERVICE	04/19/2013	260.04
19358	NC DEPT OF JUSTICE	04/19/2013	1,044.00
19359	PIEDMONT NATURAL GAS	04/19/2013	1,336.79
19360	QUILL CORP.	04/19/2013	678.62
19361	ROANOKE ELEC MEMBERSHIP C	04/19/2013	1,783.90
19362	THE WOOTEN COMPANY	04/19/2013	726.00
19363	US CELLULAR	04/19/2013	131.24
19364	BANK OF AMERICA	04/26/2013	8.00
19365	BAUM MARY K.	04/26/2013	28.35
19366	DOMINION NC POWER	04/26/2013	300.00
19367	GATES COUNTY HOUSING COMMITTEE	04/26/2013	8,000.00
19368	PITNEY BOWES	04/26/2013	141.53
19369	RESCARE HOME CARE	04/26/2013	434.00
19370	ROANOKE CHOWAN DOM. VIOL. TASK FORCE	04/26/2013	60.00
19371	ROANOKE ELEC MEMBERSHIP C	04/26/2013	300.00
19372	ALBEMARLE COMMISSION	04/26/2013	6,850.00
19373	BRINKLEY HARDWARE	04/26/2013	3,554.73
19374	BRODY SCHOOL OF MEDICINE	04/26/2013	100.00
19375	BUCHANAN SUZANNE R.	04/26/2013	256.20
19376	CDW GOVERNMENT INC	04/26/2013	2,283.07
19377	COUNTY OF FRANKLIN	04/26/2013	24.00
19378	CREATIVE PRODUCT SOURCE INC	04/26/2013	264.24
19379	CROSSROADS FUEL	04/26/2013	873.33
19380	DEPARTMENT OF CORRECTIONS	04/26/2013	4,749.42
19381	DREAM BUILDERS COMMUNICATION INC	04/26/2013	2,500.00
19382	FOOD LION	04/26/2013	64.19
19383	G. P. KITTRELL & SON, INC	04/26/2013	114.22
19384	GODWIN LAW FIRM	04/26/2013	1,200.00
19385	L.E.A. A.I.D ACQUISITION COMPANY	04/26/2013	5,406.89
19386	LAWMEN'S SAFETY SUPPLY	04/26/2013	4,409.03
19387	LE BLEU BOTTLED WATER	04/26/2013	24.40
19388	MCGINNIS RENEE' H.	04/26/2013	542.21
19389	NC ASSOC OF REGISTER OF DEEDS	04/26/2013	40.00
19390	NC DEPT OF JUVENILE JUSTI	04/26/2013	3,782.00
19391	NC FOREST SERVICE	04/26/2013	5,560.16
19392	NICHOLSON RENEE	04/26/2013	400.00
19393	OFFICE EQUIPMENT FINANCE SERVICES	04/26/2013	129.17
19394	QUILL CORP.	04/26/2013	540.35
19395	ROANOKE-CHOWAN PUBLISHING	04/26/2013	1,552.53
19396	W. RODAN AND ASSOCIATES INC.	04/26/2013	900.00
19397	WATER GUARD, INC	04/26/2013	1,461.80
19399	NC FINANCE OFFICERS' CERT. PROGRAM	04/29/2013	50.00
19400	SOUTHERN BANK-VISA	04/29/2013	4,972.56
19401	BERRY MARY A.	04/30/2013	1.28
19402	FERGUSON EDWARD M.	04/30/2013	5.75
19403	GREENWOOD JOY MARIE	04/30/2013	11.58
19404	JONES KENNETH W.	04/30/2013	19.75
19405	LAND JENNIFER	04/30/2013	1.64
19406	LOCKLEY RANDY E.	04/30/2013	8.74

19407	PARSAIN ANGELA	04/30/2013	9.21
19408	RIDDICK VALRIE S.	04/30/2013	8.94
19409	SMITH DIANNA LYNN K.	04/30/2013	5.96
19410	STALLINGS TERRY LEE	04/30/2013	24.06
ACH	ALLEN II, THOMAS J	04/30/2013	1,984.24
ACH	BAUM, MARY K	04/30/2013	1,612.43
ACH	BOONE, MURRAY D	04/30/2013	627.70
ACH	BOONE, RASHAD A.	04/30/2013	650.98
ACH	BOONE, SHERRY F	04/30/2013	2,440.62
ACH	BOONE, WESLEY J.	04/30/2013	709.49
ACH	BOONE-HALL, CHERYL A	04/30/2013	1,350.80
ACH	BRODIE, GEORGE S	04/30/2013	584.51
ACH	CAMPBELL, ALTON RAY	04/30/2013	2,145.44
ACH	CHAPPELL, TRACIE L	04/30/2013	1,591.06
ACH	CLARK, ANDREA	04/30/2013	1,853.61
ACH	CRADDOCK, LEAH O	04/30/2013	1,656.43
ACH	CROSS JR., EDWARD A	04/30/2013	1,751.70
ACH	CROSS, LULA M	04/30/2013	1,124.85
ACH	DARRINGTON, WAYNE H.	04/30/2013	1,516.87
ACH	DILLARD, PATRICIA A.	04/30/2013	600.81
ACH	DREWYOR, CHRISTINA M.	04/30/2013	747.82
ACH	EARLEY, DEBRA H	04/30/2013	1,461.24
ACH	EASON, LARRY T.	04/30/2013	597.81
ACH	EURE, BILLIE JO	04/30/2013	1,578.37
ACH	FREEMAN III, JOSEPH R	04/30/2013	1,808.70
ACH	FREEMAN, SHEILA	04/30/2013	1,870.99
ACH	HARRELL, GWEN L.	04/30/2013	1,819.36
ACH	HARRELL, P ELIZABETH	04/30/2013	1,509.25
ACH	HARRELL, SANDRA C	04/30/2013	790.56
ACH	HARRELL, SHARON G.	04/30/2013	2,844.98
ACH	HARRISON, MARY R.	04/30/2013	545.61
ACH	HARVEY, PAMELA C	04/30/2013	558.46
ACH	HARVEY, RUTH M.	04/30/2013	1,696.49
ACH	HATHAWAY, RANDALL A	04/30/2013	2,435.93
ACH	HAWKS, BRANDON S	04/30/2013	1,945.74
ACH	HAYER, CHARLETTE	04/30/2013	1,131.87
ACH	HEDGEPEETH, TIMOTHY M	04/30/2013	3,308.88
ACH	HENDRIX, DIANE R.	04/30/2013	2,164.61
ACH	HOLLEY, ANTOINETTE P	04/30/2013	3,035.13
ACH	HOLLEY, DANIT L	04/30/2013	1,394.93
ACH	HOLLEY, GUY R.	04/30/2013	317.60
ACH	HOWELL, LLOYD T.	04/30/2013	518.99
ACH	JERNIGAN, KENNETH	04/30/2013	624.46
ACH	JOHNSON, BRYAN D	04/30/2013	1,880.84
ACH	JOHNSON, CLYTIA A	04/30/2013	1,413.98
ACH	JONES, ERNEST L.	04/30/2013	752.29
ACH	JONES, SHARON S	04/30/2013	1,537.02
ACH	JORDAN, HENRY L.	04/30/2013	680.04
ACH	JORDAN, ROBERT E	04/30/2013	2,074.17
ACH	LASSITER, LISA B	04/30/2013	1,346.20
ACH	LASSITER, PATRICE T	04/30/2013	2,543.09
ACH	LONG, VICKY L	04/30/2013	1,585.35
ACH	MARETT, GEOFFREY C	04/30/2013	2,881.30
ACH	MCGINNIS, RENEE' H.	04/30/2013	3,066.51
ACH	MENDENHALL, JON M	04/30/2013	4,156.54
ACH	MITCHELL, EDGAR LEE	04/30/2013	2,668.06
ACH	MOORE, FAYE B	04/30/2013	490.08
ACH	NIXON, ASHLEY S	04/30/2013	1,994.53
ACH	OWENS, GLADYS S	04/30/2013	1,475.40
ACH	OWENS, MICHAEL C.	04/30/2013	624.46
ACH	PARKER II, GEORGE A	04/30/2013	1,522.09
ACH	PARKER, GLYNDA S	04/30/2013	1,763.08
ACH	PARKER, PHYLLIS A	04/30/2013	2,281.37
ACH	PERRONE, WILLIAM V	04/30/2013	1,073.02
ACH	PHILLIPS, CRYSTAL B	04/30/2013	1,601.26
ACH	PIERCE, GRACIE P	04/30/2013	1,520.13

ACH	PIERCE, JENNIFER M.	04/30/2013	1,550.57
ACH	PITTMAN, SANDRA L	04/30/2013	2,682.18
ACH	POWELL, DANIEL S	04/30/2013	1,654.95
ACH	POWELL, DONNA H.	04/30/2013	1,545.81
ACH	POWELL, RHONDA B	04/30/2013	1,657.09
ACH	REID, LINDA J	04/30/2013	390.60
ACH	RIDDICK, WILLIAM NATHAN	04/30/2013	1,255.94
ACH	ROUNTREE, MARIE D	04/30/2013	1,987.75
ACH	SAUNDERS, LAKISHA	04/30/2013	1,713.83
ACH	SMITHSON, CONNIE C	04/30/2013	2,657.16
ACH	STONE, SHELLEY A	04/30/2013	1,545.55
ACH	TRIPP, VALERIE S	04/30/2013	1,491.12
ACH	WALKER, DAPHNE B	04/30/2013	1,282.00
ACH	WALL, FREDERIC E	04/30/2013	1,676.29
ACH	WEBB, EDWARD E	04/30/2013	3,530.61
ACH	WESTER, PAMELA A	04/30/2013	1,870.00
ACH	WIGGINS, BRAD D	04/30/2013	867.14
ACH	WIGGINS, JOHN J	04/30/2013	630.95
ACH	WILLIAMS, DOMINIQUE D.	04/30/2013	2,118.36
ACH	WINN, WILLIAM A	04/30/2013	2,980.41
ACH	WINSLOW, GARRETT W	04/30/2013	1,838.64
ACH	WOLFREY, CONNIE M	04/30/2013	1,255.20
101580	HOFER, LINDA F	04/30/2013	618.12
101581	HORA, JOHNNY M	04/30/2013	626.00
101582	MORRIS, BETTY	04/30/2013	1,420.99
101583	PLYLER, PATSY O	04/30/2013	656.16
101584	HORTON, MARY C	04/30/2013	1,248.73
101585	HOLLOWELL, JAMES W	04/30/2013	849.69
101586	RIDDICK, ESTHER W	04/30/2013	703.19
101587	SPIVEY, JOHN L	04/30/2013	451.25
101588	LOWE, MATTHEW R	04/30/2013	1,805.44
101589	METZ, KIMBERLY J	04/30/2013	1,756.76
101590	SMITH, TIMOTHY H	04/30/2013	319.72
101591	PARKER, BRIAN C	04/30/2013	1,707.33
101592	STALLS, CHARLIE	04/30/2013	2,167.50