

**GATES COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
SEPTEMBER 5, 2012**

The Gates County Board of Commissioners met in Regular Session at 10:00 a.m. Wednesday, September 5, 2012 in the main courtroom, 202 Court Street, Gatesville. Commissioners Twine, Jordan, Hora, Owens and Jernigan were present. Also present was County Manager, Toby Chappell.

Vice-Chairman Jordan led a prayer and pledge of allegiance.

Chairman Twine called the meeting to order.

**Approval of Agenda**

Chairman Twine stated the Agenda needed to be amended by the following: the Finance Officer will be discussing Education Lottery Funds, the Board will charge the Tax Collector to collect taxes, the Community Center Director will be presenting a grant, remove item III.D.1., add item III.D.6. Grass Mowing Length, add item V.C. Commissioner Jordan will discuss the Courthouse Committee and the Closed Session has been canceled.

Commissioner Jordan made a motion to approve the Agenda as amended. Commissioner Owens seconded the motion, motion carried without opposition.

**Approval of Minutes**

Commissioner Jordan made a motion to approve the August 1, 2012 Minutes with previous corrections. Commissioner Hora seconded the motion, motion carried without opposition.

**Citizens' Comments**

Thomas Hill, Sunbury, stated he considers debt a cancer. The refinancing of the USDA loan for 10 years would save the County more money than refinancing for 15 years. He called for the County Manager's resignation.

Chuck Brothers, Gates, stated the Commissioners need to drastically look at how R-1 Zoning by a Special Use Permit will affect current zoning and the town centers; he would like to see more measures taken to refurbish/maintain vacant sites to become inhabited.

Earl Rountree, Sunbury, discussed the purpose of zoning and stated the County needed professional assistance with zoning.

Sidney Pierce, Hobbsville, stated he opposes the Merchants Commerce Park.

**Department Reports**

Sandy Pittman, Finance Officer, presented Budget Amendments 11 and 12.

Commissioner Owens made a motion to approve Budget Amendments 11 and 12 as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Mrs. Pittman presented the Gates County Procurement Policy.

Commissioner Owens made a motion to approve the Gates County Procurement Policy as amended effective September 5, 2012. Commissioner Hora seconded the motion, motion carried without opposition.

The Gates County Procurement Policy reads as follows:

# Gates County Procurement Policy

Effective September 5, 2012

## SECTION 1 Introduction.

The purchasing and contracting policies of the County of Gates are not based upon a single statutory reference but rather are adopted to form compliance with a variety of statutory and policy provisions found in Federal and State laws and regulations and standing Orders and Resolutions of the Board of Commissioners.

The policies contained herein are intended to establish a baseline for compliance with Federal and State law and Board policy. It is the responsibility of the County Manager to determine the disposition of any issue not specifically addressed herein or otherwise prescribed in law or regulation.

The Board of Commissioners is committed to maintaining high standards of performance based upon fair, ethical and professional business practices and welcomes recommendations for improvements to conformance, quality, and efficiency standards. Any such recommendations should be submitted in writing to the Clerk to the Board of Commissioners.

This policy is designed to cover the purchasing practices of all departments utilizing County funding. All individuals, board members, County employees, whether elected or appointed, and all State employees that utilize County funding are subject to this policy in its entirety.

## SECTION 2 The Purchasing Process.

Purchase orders shall be issued for all purchases \$250 and over for all apparatus, supplies, materials and services. The routine or perceived emergency nature of the purchase is immaterial to the applicability of this policy. County departments are to obtain a written purchase order before ordering. While it is the responsibility of the Department Director to determine if funds are available in the appropriated departmental line-item before the request to purchase goods or services is approved, the written purchase order documents this process and protects against the inability to pay an invoice when presented due to the lack of available funds. Written purchase orders are processed by the Finance Department and encumber the needed funds until the invoice is received and payment is made. All deviation from the above listed process will be at the discretion of the County Manager and is to only be used in one time exigent circumstances based upon the County Manager's affirmative waiver of the requirement. An original, itemized receipt or invoice must be presented to the finance office for payment to be made for any purchase.

May 31 is the purchasing cut-off date each fiscal year. Any purchase made after this date must be pre-approved by the County Manager. If a purchase made after the cut-off date is not pre-approved by the County Manager, the Department Director and/or employee who made the purchase may be held personally liable for the payment.

The following items represent types of disbursements that do not require a purchase order:

- Utility bills (telephone, electricity, water, natural gas, etc.)
- Travel reimbursement for employees and training (fees for classes, tuition, books)\*
- Public assistance payments (Foster Care, etc.)
- Physician/hospital and veterinarian billings
- Withholding taxes and other payroll deductions
- Reimbursement of Petty Cash accounts
- Purchases under \$250

- Postage to the US Post Office
- Concessions at parks and jail, food for jail and meal sites
- Library books and periodical purchases, dues and subscriptions
- Gasoline
- Advertising
- Repairs/maintenance to equipment and buildings under \$5,000.00. This does not permit over-expenditure of the repair and maintenance line items. Care should be taken to receive quotes and bids when possible.
- Medical supplies
- Routine vehicle maintenance (tires, oil changes, etc.)

\* Travel requirements are addressed via the Gates County travel policy.

#### **SECTION A Purchase Levels.**

Purchases within the following increments must meet the stated requirements:

**a. Under \$250, no formal requirements.**

**b. \$250 and above, purchase order required.**

- i. **\$.01-\$4,999** does not require quotes
- ii. **\$5,000 – 89,999**, three informal written quotes (GS 143-131). Quotes are to be forwarded to the Finance Department.
- iii. **\$90,000** and up will be governed by G.S. 143-129 which requires advertising. Specifications are to be prepared and submitted for the bidding process.
- iv. Do not divide an order to circumvent the above guidelines.

#### **SECTION B Charge Accounts.**

Charge accounts should not be established without approval of the Finance Department and the County Manager. The Finance Director or his/her designee must sign all applications.

#### **SECTION C Purchase Orders.**

All purchases for apparatus, supplies, materials, and other goods \$250 and over must be submitted for issuance of a purchase order before purchased. If the purchase was not made by a purchase order, the invoice will be returned to the Department Director and the approval of the County Manager will be necessary before payment is made. If not approved by the County Manager, the Department Director and/or the employee who made the actual purchase will be personally liable for the payment (G.S. 159-28(e)).

##### **Purchase Order procedure.**

- i. The Department Director and/or designee approves a Gates County purchase order form from his/her staff. The purchase order should include complete specifications, or reference to specifications, as well as vendor name and number, cost, account number, shipping and invoicing instructions.
- ii. The purchase order is transmitted to the Finance Department and a purchase order number is assigned. A purchase order will not be generated if there are insufficient funds in the account to cover the purchase. Funds are encumbered in the proper account.

iii. Purchase orders must be approved by the County Manager or his designee and signed by the Finance Director. The original purchase order is returned to the requesting Department for distribution.

iv. The vendor invoices the department placing the order. The purchase order, packing slip and/or delivery ticket and invoice are matched and compared. Payment is approved by the signature of the Department Head/Director or his/her designee and is submitted to the Finance Department for payment.

#### **SECTION D Methods of Procurement.**

The type of product or service being solicited and the dollar amount determines the method of solicitation used, and the method of solicitation determines what type of response a vendor should submit.

##### **I. Formal Bids – G.S. 143-129**

Used for the purchase of apparatus, supplies, materials or equipment with expenditure of **\$90,000.00** or more and construction and repair contracts **\$300,000.00** or more.

All formal bids must be sent out by the County Manager as the authorized representative of the County. Bids will be opened and tabulated by the County Manager. When architects are employed to perform this service on construction bids, the County Manager should be present at openings when possible, receive copies of the public notice, bids and recommendation of award of the bid. There are two types of formal competitive procedures: an Invitation to Bid and a Request for Proposals. Each type has specific requirements.

##### **a. Invitation to Bid (ITB)**

An “ITB” or competitive sealed bid is a written request for specifically defined goods or services. Specifications for proposed commodity purchases are non-negotiable, complete, clear, and can describe the commodity in exact terms.

Legal requirements/policies include:

- i. Bids for contracts in the formal bidding range must be evidenced by advertisement at least seven (7) full days before the time specified for the opening of such bids in a newspaper having general circulation in Gates County, or by electronic means, or both. It is the policy of the Finance Department to advertise in Gates County Index. The advertisement must contain:
  - The time and place specifications will be available;
  - The time and place bids will be opened; and
  - Statement reserving the right to reject any or all bids.
  - For construction and repair contracts, the advertisement must also contain a notice that bidders must be properly licensed under Chapter 87, General Statutes of North Carolina.
- ii. Unless the invitation to bid states differently, bids must be sealed and the contents must not be disclosed or exhibited prior to the time set for the bid opening. An ITB cannot be accepted if faxed. All bids must be opened in a publicly announced meeting. The Board of Commissioners shall award the contract.
- iii. Award shall be made to the “lowest responsible bidder or bidders, whose bid meets the requirements and criteria set forth in the invitation for bids, taking into consideration quality, performance

and the time specified in the proposal for the performance of the contract.” In the event the lowest responsible bids are in excess of the funds available for the project or purchase, the Board of Commissioners is authorized to enter into negotiations with the lowest responsible bidder or bidders above mentioned, making reasonable changes in the specifications as may be necessary to bring the contract price within the funds available, and may award a contract to such bidder or bidders.

- iv. All contracts must be executed in writing.
- v. Bid bonds for purchase contracts are not required. For construction and repair contracts in the formal bidding range, a bid bond (5% of bid price) and a performance bond (100% of contract price) are required and must be in the form of a bond, certified check, government security, or cash. Bid bonds for construction and repair contracts cannot be waived.
- vi. There is no minimum number of bids requirement for apparatus, goods, supplies and equipment. If only one response is received, it can be opened and awarded based on a determination that the prices are fair and reasonable. A minimum of three (3) bids must be received for construction and repair contracts. If less than three (3) bids are received, the County must advertise for bids again; and if as a result of such second advertisement, less than three (3) competitive bids are received from reputable and qualified contractors, the County may let the contract to the lowest responsible bidder submitting a bid for such project.
- vii. The County may choose from the following 5 methods when bidding construction of building projects estimated to cost more than **\$300,000**:
  - Separate-prime bidding;
  - Single-prime bidding;
  - Dual bidding pursuant to subsection (d1) of G.S. 143-128;
  - Construction management at risk pursuant to G.S. 143-128.1; and
  - Alternative contracting methods authorized by the State Building Commission pursuant to G.S. 143-135.26(9)

The County may use multi-prime bidding, single-prime bidding, or both for construction projects estimated to cost \$100,000 – \$299,999.

- viii. If funded in part with Federal or State funds, Federal/State funding requirements must be included.

#### **b. Request for Proposal (RFP)**

An “RFP” is used when an item or service to be procured is such that a complete, adequate and realistic specification cannot be developed. An RFP is usually written as a performance specification, delineating the result desired and asking the responders to propose a method of reaching that result.

Legal Requirements/Policies include:

- i. RFPs can legally be used for contracts that are subject to state competitive bidding statues as long as the statutory procedures are incorporated into the RFP process. If an RFP is used for a contract subject to the competitive bidding requirements, it must be:

- Advertised
  - Proposals must be sealed, and
  - No negotiations may be conducted after the proposals are opened.
- ii. RFPs can also be used for contracts that are **not** subject to the competitive bidding requirements, particularly service contracts. For these contracts, the RFP procedure can be structured to include negotiations **following** receipt of the proposals, or a separate sealed bid procedure based on new specifications developed after reviewing initial proposals.
  - iii. All reasonable efforts shall be made to obtain three (3) sources.
  - iv. The award shall be made to the responsible firm whose proposal is most advantageous to the County with price and other factors considered.
  - v. If funded in part with Federal or State funds, all applicable Federal/State requirements must be contained in the proposal document.

## II. Informal Bids or Quotes – G.S. 143-131

Requirements/policies include:

- i. Informal bids or quotes can be used for construction or repair work with estimated expenditure of \$5,000 to \$299,999 and purchase or lease-purchase of apparatus, supplies, materials, or equipment of \$5,000 to \$89,999.
- ii. Written specifications are not required. Proposals may be requested orally over the phone, by mail, fax or e-mail.
- iii. Advertising for bids/quotes is not necessary.
- iv. Sealed bids are not required.
- v. Award shall be made to the lowest responsible bid/quote, taking into consideration quality, performance and the time specified in the proposal.
- vi. Bid bonds are not required.
- vii. All reasonable efforts shall be made to obtain three (3) bids/quotes. It is the duty of the person or department soliciting bids or quotes to keep a record of all bids/quotes submitted and forward to the Finance Department.

## III. Exceptions to Bidding Requirements.

There are several statutory exemptions authorized in G.S. 143-129(e). Each of the exceptions applies to contracts in both the formal and informal range.

### a. Purchases from other governmental units.

The County does not have to comply with the competitive bidding statutes when contracting for the purchase of apparatus, supplies, materials, or equipment from any federal agency or any other governmental unit within the United States (i.e. municipalities, counties, schools, housing authorities).

**b. Gasoline, fuel and oil.**

The formal bidding statute exempts from its coverage purchases of gasoline, diesel fuel, alcohol fuel, motor oil, or fuel oil. These purchases are subject to G.S. 143-131.

**c. Emergencies.**

The formal bidding statute provides that bidding is not required “in cases of special emergency involving the health and safety of the people or their property.” The County Manager will be the sole arbitrator as to when this exemption is applicable and in effect.

**d. Cooperative Purchasing.**

Purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively bid purchasing services at discount prices to two or more public agencies, are exempt from the competitive bidding laws.

**e. Contracts established by the State or any agency of the State.**

The statute allows purchases from contracts established by the State or any agency of the State, if the contractor is willing to extend the same or more favorable prices, terms and conditions as established in the original contract. No board approval is needed to enter into a contract under this provision.

**f. Use of County’s own forces.**

The County is not required to comply with competitive bidding requirements for construction or repair work undertaken using the permanent work force of the County if the total cost of the project does not exceed \$125,000 or if the labor costs do not exceed \$50,000 (G.S. 143-135) and all work is completed by regular hourly employees on payroll.

**g. Sole Sourcing.**

Purchases of apparatus, supplies, materials, or equipment when:

- i. Performance or price competition for a product are not available;
- ii. A needed product is available from only one source of supply; or
- iii. Standardization or compatibility is the overriding consideration.

The governing board shall approve all contracts made under the sole source exemption and authority cannot be delegated.

**h. Purchase of used equipment.**

The County may purchase used apparatus, supplies, materials, or equipment without formally or informally bidding. Remanufactured or refabricated apparatus, supplies, materials, or equipment are not included in the exception.

**i. Piggybacking**

The County may purchase without a separate bidding procedure from any supplier that has, within the past twelve (12) months, contracted to furnish the item(s) at issue to (1) the federal government or any federal agency, (2) the state of North Carolina or any agency or political subdivision of the state, or (3) any other state agency or political subdivision of the state.

This exception applies to the purchase of apparatus, supplies, materials, or equipment within the formal bidding requirements (**\$90,000** or greater). It cannot be used for construction or repair contracts, or contracts in the informal range.

Legal requirements:

- i. Price and other terms and conditions of the contract must be at least as favorable as the prior contract;
- ii. The contract must be one that was entered into following a public,

- formal bid process;
- iii. The Board of Commissioners must approve all piggybacking purchases at a regularly scheduled meeting and cannot delegate this authority;
  - iv. Notice of intent to award the contract without bidding must be publicly advertised no less than ten (10) days prior to the Commissioners meeting at which the contract is awarded; and
  - v. Purchases may be made under the piggyback authority only when the responsible officials determine it to be in the best interest of the County (suggesting that some effort should be made to determine that the price and terms offered by the supplier are as good or better than those that could be obtained through bidding).
  - vi. Any modifications to the original contract must not be outside the scope of what was originally bid and cannot substantially increase the price. The vendor can provide more favorable terms or prices than those offered under the original contract.

**j. Purchase or lease of Information Technology goods and services.**

Under G.S. 143-129.8, local governments may use a request for proposals (RFP) process for purchasing information technology, defined in G.S. 147-33.81(2) to include “electronic data processing goods and services and telecommunications goods and services, microprocessors, software, information processing, office systems, any services related to the foregoing, and consulting or other services for design or redesign of information technology supporting business processes.”

**Legal requirements:**

- i. Notice of the Request for Proposals must be advertised at least seven (7) full days prior to the time specified for opening of such proposals in a local newspaper having general circulation in Gates County, or by electronic means, or both.
- ii. All proposals shall be submitted sealed if the RFP so specifies, then opened in public.
- iii. Contracts shall be awarded to the person or entity that submits the best overall proposal as determined by the County. Factors to be considered in awarding the contracts shall be identified in the RFP.
- iv. The County may negotiate with any proposer in order to obtain a final contract that best meets the needs of the County. Negotiations cannot alter the contract beyond the scope of the original RFP in a manner that 1) deprives the proposers of a fair opportunity to compete for the contract; and 2) would have resulted in the award of the contract to a different person or entity if the alterations had been included in the RFP.
- v. Proposals submitted under this section shall **not** be subject to public inspection until a contract is awarded.

**SECTION 3 Contracts.**

All contracts entered into by any county department/agency must be preaudited (G.S. 159-28). In compliance with this section of state law, the following procedures relative to contracts will apply:

- a. All contracts should be sent to the Finance Director for preaudit as follows:  
 “This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act”. \_\_\_\_\_  
 Finance Director
- b. The contract may be sent to the County Attorney for approval as to form if the Finance Director deems necessary.
- c. The original of the contract will be maintained in the Finance Department and a copy will be returned to the Department Director.

#### **SECTION 4 Architectural, Engineering, Design, or Related Services.**

The County shall follow the applicable statute, N.C.G.S. 143-64.31-34 to retain a qualified register architect or professional engineer. The County is required to:

- a. Announce all requirements for architectural, engineering, and surveying services. Geographic location may be a selection criterion in procurement for services provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract;
- b. Select firms qualified to provide such services on the basis of demonstrated competence and qualification for the type of professional services required, without price information; and
- c. Negotiate a contract for these services at a fair and reasonable fee with the best-qualified firm.

If the design fee is estimated less than \$30,000, the above procedures may be waived. The exemption must be granted by the Board of Commissioners.

G.S. 133-1.1 determines when plans and specifications for public projects must be prepared by a registered architect or engineer. The requirements are:

- a. New construction or repairs involving major structural or foundation changes when the expenditure is \$135,000 or more;
- b. Repairs not involving structural or foundation changes when the expenditure is \$300,000 or more; and
- c. Work "affecting life safety systems" when the expenditure is \$100,000 or more.

#### **SECTION 5 Service Contracts**

The competitive bidding laws do not cover Service contracts other than those for construction or repair work. Examples of service contracts include contracts for the purchase of legal and banking services, janitorial and insurance.

#### **SECTION 6 Vendors.**

Each department is required to obtain sufficient information from a vendor at the time of purchase to assist the Finance Department in issuing a vendor number, purchase order and paying the obligation.

##### **I. Vendor information.**

Vendor information must include the following:

- Name of individual or company
- Complete mailing address
- Business type (corporation, partnership, individual, employee, other)
- Business class (minority, non-minority)
- Tax Identification Number/Social Security Number - **mandatory**
- Commodity or service sold

The Tax Identification Number/Social Security Number is mandatory in order for the Finance Department to issue federal form 1099 to the vendors.

## II. Minority business participation requirements.

G.S. 143-128.2 contains requirements for minority business participation. These requirements apply to building construction projects in the formal bidding range. The good faith efforts also apply to contracts for construction or repair work in the informal bidding range and in the selection of architects, engineers, surveyors, and construction management at risk service providers. They do not apply to purchase contracts or service contracts.

- a. GS 143-128.2 defines a "Minority business" as a business or corporation in which at least 51% is owned by one or more minority persons and of which "the management and daily business operations are controlled by one or more of the minority persons who own it" or a corporation in which 51% of the stock is owned by one or more socially and economically disadvantaged individuals. "Minority person" means a United States citizen or permanent resident who is black (having origins in any of the black racial groups in Africa); Hispanic (of Spanish or Portuguese culture with origins in Mexico, South or Central America, or the Caribbean Islands); Asian American (with origins in any of the original peoples of the Far East, Southeast Asia and Asia, the Indian subcontinent, or the Pacific Islands); American Indian or Alaskan Native (with origins in any of the original peoples of North America); Female; or socially and economically disadvantaged individuals.
- b. The Gates County Board of Commissioners has set a 10% good faith efforts goal for participation by minority businesses.
- c. Gates County prohibits the award of contracts based on race, sex, creed, or national origin.

## SECTION 7 Surplus Property.

**This policy supersedes the Surplus Property Disposition Policy approved August 7, 2006.**

In the event County property becomes surplus to the County's needs due to obsolescence, end of useful life, etc., such property is disposed of by means most advantageous to the County.

- I. Property is declared surplus on a fixed asset form furnished by the Finance Department. It should be completed by the Department Director and forwarded to the Finance Department.
- II. Disposal of surplus property is the responsibility of the Finance Department and the Administration Department. It is accomplished by trade-in at the time new equipment is purchased, transferred to another County Department/Agency or sale by public auction or competitive bid.
- III. If it is determined that a trade-in is not economical to the County, the surplus property will be offered to all other County Departments on an equal basis. A written notice of availability with a description of the surplus property will be distributed to all departments. When a department advises the Finance Department of an interest in the item, the County Manager will transfer to that department the equipment on a request of need.
- IV. If the property is neither traded nor transferred, it is offered for sale by public auction, electronic auction, or competitive bids.
- V. The Board of Commissioners must declare any County property as surplus and decide the most appropriate method of disposal with a recommendation from the Finance Department and the Administration Department.

- VI** Upon declaring as surplus personal property and setting its fair market value, the County Manager may initiate proceedings for the sale or exchange of property and may convey title to the property for the County.

The County Manager shall keep a record of all property sold under this authorization and that record shall generally describe the property sold or exchanged, to whom it was sold or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

- VII.** The County Manager shall not sell surplus County property to or exchange for a comparable item with employees of County departments, agencies, boards or commissions except at public auction. This prohibition shall apply to any interest which shall yield, direct or indirectly, a monetary or other material benefit to the employee.

- VIII.** The County Manager has the authority to determine surplus property as “worthless” if the property has a salvage value less than the cost associated with a sale. “Worthless” items include those broken or burned beyond repair, those that hold no value for parts, items that have only value for recycling and those that would not warrant being listed as sale items at auction of bidder sale. Departments must complete a fixed asset disposal form and note the item has been determined by them to be “worthless”. All items will be removed from their locations by Administration/General Services and disposed of by them after notification from the County Manager. The County Manager will retain a list of property disposed of in this manner. The County Manager will indicate approval of the list prior to disposal of the items.

- IX.** All property that remains unsold after an auction or other sale procedure, or that poses a potential threat to the public health or safety, may be discarded.

#### ATTACHMENT A

### **Conflict of Interest Policy**

In accordance with Board policy and related legislation, no employee, officer, agent, immediate family member, or Board member of the County shall participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- The employee, officer, agent, or Board member,
- Any member of his/her immediate family,
- His or her partner, or
- An organization that employs any of the above.

The County’s officers, employees, agents, or Board members will neither solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub agreements.

The prohibitions in this policy do not apply to contracts that are exempt from governing Statutes via North Carolina General Statute 14-234 (d1).

The undersigned hereby acknowledges, understands, and agrees to abide by this Conflict of Interest policy.

---

(Printed Name)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Date)

#### Employee Acknowledgement

I, \_\_\_\_\_, have fully read and fully understand this policy. Furthermore, I understand that failure to abide by this policy will result in appropriate disciplinary action as allowed by the Gates County Personnel Policy and/or being held personally liable for purchases made which are not in accordance with this policy (G.S. 159-28(e)).

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Adopted this 5th day of September, 2012.

\_\_\_\_\_  
 Graham L. Twine, Chairman

Attest:

\_\_\_\_\_  
 Diane R. Hendrix, Clerk

Mrs. Pittman presented an application to apply for the N.C. Education Lottery Funds.

Commissioner Hora made a motion to approve the application to apply for N.C. Education Lottery Funds as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Renee McGinnis, Tax Administrator, presented the August Tax Collector's Report.

Chairman Twine read the Charge to Collect Taxes to Mrs. McGinnis

Commissioner Jordan made a motion to authorize and empower the Tax Collector to collect the 2012 taxes.

The Charge to Collect Taxes reads as follows:

To the Collector of the County of Gates  
 State of North Carolina  
 County of Gates

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Assessor and/or Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be the first lien upon all real property of the respective taxpayers in the County of Gates, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law, NCGS 105-321(b).

Witness my hand and official seal, this the 5<sup>th</sup> day of September, 2012.

ATTEST:

\_\_\_\_\_  
Graham L. Twine, Chairman  
Gates County Board of Commissioners

\_\_\_\_\_  
Diane R. Hendrix, Clerk  
Clerk to the Board of Commissioners

2012 Tax Billing

2012 Gates County Levy/Penalty	5,343,705.09
2012 Drainage	8,021.74
2012 Fire Protection Fee	364,833.50
2012 Town of Gatesville/Penalty	47,049.85

Commissioner Jordan made a motion to authorize the Tax Administrator to proceed and complete the Tax Record Cards regarding zoning. Commissioner Owens seconded the motion, motion carried without opposition.

Gwen Harrell, Deputy Tax Collector, presented Request for Refunds for the following: LSI Title Agency, \$178.14; Phillip Stanley West, \$1,388.26 and Carlton E. Matthews, \$176.14.

Commissioner Owens made a motion to approve the Request for Refunds as presented. Commissioner Hora seconded the motion, motion carried without opposition.

Geoffrey Maret, DSS Director, presented a request for Surplus and Disposition of Assets for old computer equipment to be auctioned on GovDeals. If the equipment is not sold at auction then dispose of it through the electronic recycling at the County's convenience site.

Commissioner Jordan made a motion to approve the surplus equipment as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Lulu Eure, Community Center Director, presented a Region 9 Community Transformation Project Grant for the installation of a disc golf course at the Community Center.

Commissioner Owens made a motion to approve the grant request as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Chairman Twine called the meeting to order after a brief recess.

Morgan Jethro, Planning Director, discussed a rezoning fee waiver request for Susie Valentine. Mrs. Valentine will be affected by the rezoning moratorium therefore no action was taken.

Ms. Jethro presented text amendments to the Zoning Ordinance. Board direction was given to finalize the amendments.

Ms. Jethro discussed Planning/Zoning Fees from neighboring counties.

Commissioner Jordan presented a plan for revising the Zoning Ordinance to allow manufactured homes in R-1 zoned districts by Special Use Permit. Ms. Morgan will present the plan to the Planning Board for their consideration.

Ms. Jethro and Commissioner Jordan discussed properties with overgrown vegetation. Ms. Jethro will draft Minimum Housing Standards Guidelines to address this concern.

**Old Business**

Mike Scott, PRO, gave an update on the Wastewater Project and CDBG-Capacity Grant.

**New Business**

Mr. Chappell presented a request for Surplus and Disposition of Assets for a condenser unit to be recycled at Big Bucks Recycling Center.

Commissioner Owens made a motion to dispose of the condenser unit as presented. Commissioner Hora seconded the motion, motion carried without opposition.

Mr. Chappell presented another request for Surplus and Disposition of Assets for the old conference table to be auctioned on GovDeals; if not auctioned to be disposed of at the County's convenience site.

Commissioner Owens made a motion to dispose of the old conference table as presented. Commissioner Jernigan seconded the motion, motion carried without opposition.

Chairman Twine presented a request by Debra Sheard, Regional Ombudsman, to appoint Glendale Boone to the Gates County Nursing Home Community Advisory Committee.

Commissioner Owens made a motion to appoint Glendale Boone to the Nursing Home Community Advisory Committee as presented. Commissioner Jordan seconded the motion, motion carried without opposition.

Commissioner Jordan discussed the Courthouse Committee. Commissioners Jordan and Owens volunteered to serve on the committee. Due to the lack of responses, the notice in the local paper will run an additional two weeks.

**Citizens' Comments**

Anne Howell, Eure, stated she had previously discussed the matter of paying minimum fees for water and recycling during an extended absence from her residence. Commissioner Jordan stated provisions are already in place for water billing.

Commissioner Jordan made a motion to recess until 7:00 p.m., Monday, September 17. Commissioner Owens seconded the motion, motion carried without opposition.

The following bills were ordered paid:

Check #	Vendor	Check Date	Amount
17163	DOMINION NC POWER	08/02/2012	1,200.00
17164	LFM PROPERTIES, LLC	08/02/2012	587.42
17165	NC DEPT OF ADMIN - COURIE	08/02/2012	4.03
17166	NCACDSS	08/02/2012	60.00
17167	ROANOKE ELEC MEMBERSHIP C	08/02/2012	400.00
17168	BRODY SCHOOL OF MEDICINE	08/02/2012	1,000.00
17169	TOWN OF GATESVILLE WATER	08/02/2012	236.50
17170	ALBEMARLE REGIONAL HEALTH	08/02/2012	10,000.00
17171	CARSEY MICHAEL CHASE	08/02/2012	2,500.00
17172	CAVANAUGH MACDONALD CONSULTING, LLC	08/02/2012	171.00
17173	CENTRAL FORD INC	08/02/2012	862.87
17174	CENTURYLINK	08/02/2012	4,057.31
17175	CROSSROADS FUEL	08/02/2012	1,061.47
17176	DAKOTA WORLDWIDE CORPORATION	08/02/2012	2,750.00
17177	E/Z PAGE	08/02/2012	251.39
17178	EASTERN HEATING & COOLING	08/02/2012	620.31
17179	ECONO SIGN & BARRICADE, LLC	08/02/2012	95.60
17180	ELECTION SYSTEMS & SOFTWARE, INC.	08/02/2012	2,008.85
17181	FAMILY FOODS OF GATES	08/02/2012	11.29
17182	GATELY COMMUNICATION CO	08/02/2012	4,488.41
17183	GATES SOIL & WATER CONSER	08/02/2012	3,300.00
17184	GATESVILLE POSTMASTER	08/02/2012	100.00
17185	GODWIN LAW FIRM	08/02/2012	300.00
17186	HARRELL SHARON G.	08/02/2012	73.38

17187	HOLLEY DANIT	08/02/2012	34.97
17188	JETHRO MORGAN C.	08/02/2012	11.21
17189	LOWE'S COMPANIES INC	08/02/2012	215.13
17190	MCGINNIS RENEE' H.	08/02/2012	28.86
17191	NC CHILD SUPPORT	08/02/2012	1,009.00
17192	OWEN G. DUNN CO.	08/02/2012	631.04
17193	QUILL CORP.	08/02/2012	240.37
17194	SAUNDERS ANTHONY	08/02/2012	140.20
17195	WEBB EDWARD E.	08/02/2012	608.67
17196	WOLFREY BRIANCA L.	08/02/2012	115.00
17197	ETHERIDGE CONCRETE & CONSTRUCTION INC.	08/02/2012	3,350.00
17198	APPLE TREE LEARNING CENTER	08/09/2012	655.95
17199	BROTHERS DIANN T.	08/09/2012	7,506.10
17200	CATHEDRAL KIDDIE CAMPUS	08/09/2012	168.00
17201	COUNTRYSIDE CARE	08/09/2012	237.00
17202	FIRST ASSEMBLY OF GOD	08/09/2012	377.00
17203	GATES CO BOARD OF EDUCATI	08/09/2012	1,268.00
17204	HOWELL JOANN	08/09/2012	749.35
17205	JOHNSON MARY L.	08/09/2012	2,070.00
17206	LASSITER SHERRY	08/09/2012	566.30
17207	LASSITER SHVONE R.	08/09/2012	693.10
17208	MARY'S LITTLE LAMBS D/CARE & LRN CNTR	08/09/2012	4,856.80
17209	RIDDICK CRYSTAL	08/09/2012	2,123.00
17210	RIGHT START EARLY CHILDHOOD CENTER	08/09/2012	531.00
17211	SPIVEY THERESA M.	08/09/2012	1,418.00
17212	TANYA'S LOVING WITH LRN CARE CNTR	08/09/2012	909.00
17213	WRIGHT KAY F.	08/09/2012	187.00
17214	WYNN VALERIE H.	08/09/2012	276.30
17215	BANK OF AMERICA	08/09/2012	8.00
17216	BB&T	08/09/2012	40.00
17217	BOLTON DANIELLE	08/09/2012	50.00
17218	COSTEN CHENAY	08/09/2012	500.00
17219	DOMINION NC POWER	08/09/2012	362.57
17220	E/Z PAGE	08/09/2012	11.95
17221	FIRST CITIZENS BANK	08/09/2012	72.00
17222	PASQUOTANK COUNTY 4-H	08/09/2012	3.00
17223	PITNEY BOWES	08/09/2012	141.53
17224	REDITEST	08/09/2012	18.00
17225	SMITHSON CONNIE	08/09/2012	42.20
17226	SOUTHERN BANK & TRUST CO	08/09/2012	32.00
17227	YOUNG WILLIAMS P.C.	08/09/2012	9,192.58
17228	BARRY RONALD M.	08/09/2012	1.00
17229	CLARK ANDREA SEBRENA	08/09/2012	10.36
17230	GRAHAM DAVID M.	08/09/2012	18.37
17231	HALL TERENCE L.	08/09/2012	8.95
17232	PRIEST WILLIAM ALAN	08/09/2012	3.41
17233	STEWART KEVIN L.	08/09/2012	3.34
17234	UTT MELINDA P.	08/09/2012	3.04
17235	VANN BOBBIE J.	08/09/2012	1.50
17236	WINSLOW MARSHA	08/09/2012	26.59
17237	WYATT SALLY ANN	08/09/2012	1.75
17238	AFLAC	08/09/2012	2,006.09
17239	ALBEMARLE COMMISSION	08/09/2012	7,939.00
17240	ALBEMARLE REGIONAL HEALTH	08/09/2012	1,341.02
17241	COLONIAL LIFE	08/09/2012	1,518.82
17242	L.A. GREENSBORO ASSOCIATES, LTD	08/09/2012	216.15
17243	NC DEPT OF ADMIN - COURIE	08/09/2012	120.00
17244	NC DEPT OF REVENUE	08/09/2012	3,856.00
17245	NC DEPT OF REVENUE	08/09/2012	230.01
17246	NC DHHS OFFICE OF THE CONTROLLER	08/09/2012	20.00
17247	NC STATE TREASURER	08/09/2012	1,250.00
17248	PARKER PHYLLIS A.	08/09/2012	42.25
17249	REG OF DEEDS SUPP PENSION	08/09/2012	72.72
17250	SOUTHERN BANK-VISA	08/09/2012	1,712.05
17251	SUPERIOR VISION	08/09/2012	283.74
17252	B & S ENTERPRISES, INC.	08/10/2012	110.65

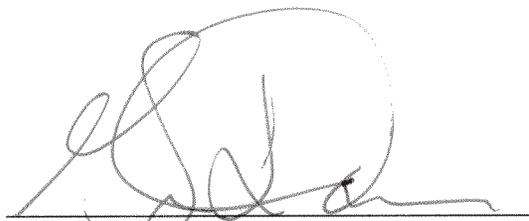
17253	BRAME SPECIALTY CO.	08/10/2012	1,983.14
17254	CAVANAUGH & ASSOCIATES, P.A.	08/10/2012	4,108.00
17255	CENTRAL FORD INC	08/10/2012	86.11
17256	CENTURYLINK	08/10/2012	231.21
17257	CINTAS CORP #391	08/10/2012	332.88
17258	CLAM DIGGER INN	08/10/2012	167.63
17259	CLAM DIGGER INN	08/10/2012	167.63
17260	DARRINGTON WAYNE	08/10/2012	272.81
17261	ENVIRONMENT I INC	08/10/2012	277.55
17262	FAMILY FOODS OF GATES	08/10/2012	2.83
17263	GATES CO WATER DEPT.	08/10/2012	64.50
17264	HD SUPPLY WATERWORKS LTD	08/10/2012	664.52
17265	HERTFORD COUNTY	08/10/2012	10,200.00
17266	JORDAN ROBERT E.	08/10/2012	210.00
17267	KELLOGG-MORGAN AGENCY INC	08/10/2012	100.00
17268	LE BLEU BOTTLED WATER	08/10/2012	33.40
17269	LEXISNEXIS	08/10/2012	50.00
17270	NC STATE BUREAU OF INVEST	08/10/2012	225.00
17271	NORTH CENTRAL DISTRICT	08/10/2012	80.00
17272	PURCHASE POWER	08/10/2012	490.00
17273	ROANOKE-CHOWAN PUBLISHING	08/10/2012	471.60
17274	SEDAE4 HA	08/10/2012	260.00
17275	TARHEEL LODGING LLC	08/10/2012	144.42
17276	TARHEEL LODGING LLC	08/10/2012	144.42
17277	TARHEEL LODGING LLC	08/10/2012	144.42
17278	UNC SCHOOL OF GOVERNMENT	08/10/2012	450.00
17279	UNIFIRST CORP	08/10/2012	418.72
17280	US CELLULAR	08/10/2012	2,399.61
17281	WASTE INDUSTRIES INC	08/10/2012	309.08
17282	WATER GUARD, INC	08/10/2012	1,769.36
17283	XEROX CORPORATION	08/10/2012	160.00
17284	A R CHESSON CONSTRUCTION CO., INC	08/15/2012	82,806.75
17285	A-2-Z PEST CONTROL & WILDLIFE REMOVAL	08/15/2012	650.00
17286	ALBEMARLE REGIONAL HEALTH	08/15/2012	10,000.00
17287	BRINKLEY HARDWARE	08/15/2012	402.50
17288	CASH CYCLE SOLUTIONS, INC.	08/15/2012	1,321.84
17289	CHOWAN COUNTY	08/15/2012	6,820.00
17290	CLINICAL SOLUTIONS	08/15/2012	30.89
17291	COECO OFFICE SYSTEMS	08/15/2012	420.00
17292	CROSSROADS FUEL	08/15/2012	1,115.70
17293	DARRINGTON WAYNE	08/15/2012	22.63
17294	DIXIE AUTO PARTS	08/15/2012	4,043.13
17295	DOMINION NC POWER	08/15/2012	13,216.94
17296	EASTERN CAROLINA CONSTRUCTION INC	08/15/2012	12,990.00
17297	ECONO SIGN & BARRICADE, LLC	08/15/2012	108.80
17298	FAMILY FOODS OF GATES	08/15/2012	14.41
17299	FROEHLING & ROBERTSON, INC.	08/15/2012	1,008.00
17300	G E T SOLUTIONS, INC	08/15/2012	5,115.25
17301	GATES CO BD OF EDUC/CAP O	08/15/2012	5,000.00
17302	GATES CO BOARD OF EDUCATI	08/15/2012	165,000.00
17303	HELMKAMP STEPHANIE P.	08/15/2012	400.90
17304	HOLLEY REBA G.	08/15/2012	9.44
17305	JETHRO MORGAN C.	08/15/2012	11.21
17306	LASSITER LISA	08/15/2012	211.52
17307	LASSITER PATRICE T.	08/15/2012	120.90
17308	MARTIN STARNES & ASSOCIATES, CPAS, P. A.	08/15/2012	11,750.00
17309	MCCLAMROCK FORMS SOLUTION	08/15/2012	951.95
17310	MURRY KAILA	08/15/2012	126.00
17311	NATIONWIDE TESTING ASSOC	08/15/2012	101.20
17312	PIEDMONT NATURAL GAS	08/15/2012	111.55
17313	PITNEY BOWES	08/15/2012	233.97
17314	QUILL CORP.	08/15/2012	92.06
17315	RDJ SPECIALTIES INC	08/15/2012	594.89
17316	ROANOKE ELEC MEMBERSHIP C	08/15/2012	1,750.34
17317	UNIFORM PLUS INC	08/15/2012	111.19
17318	CLARK ANDREA	08/17/2012	42.20

17319	ENERGY RESOURCES CONTRACTING, LLC	08/17/2012	1,597.00
17320	LS3P ASSOCIATES LTD	08/17/2012	3,600.00
17321	SCOTT JOHN MICHEAL	08/17/2012	2,000.00
17322	ARLINE CONSTANCE P.	08/20/2012	191.24
17323	BAUM MARY K.	08/20/2012	8.00
17324	BOONE-HALL CHERYL	08/20/2012	9.75
17325	CHAPPELL TRACIE	08/20/2012	9.10
17326	HAWKINS DR. CLEVELAND	08/20/2012	80.55
17327	JENKINS CRYSTAL	08/20/2012	73.15
17328	JONES DARLENE	08/20/2012	9.00
17329	LEWIS MARIE E.	08/20/2012	16.24
17330	LONG VICKY	08/20/2012	9.20
17331	ROANOKE ELEC MEMBERSHIP C	08/20/2012	1,461.19
17332	WESTER PAM	08/20/2012	49.16
17333	COUNTY MARKET	08/23/2012	34.00
17334	DOMINION NC POWER	08/23/2012	791.33
17335	HARVEY RUTH M.	08/23/2012	35.97
17336	LONG VICKY	08/23/2012	23.36
17337	MARETT GEOFFREY	08/23/2012	131.22
17338	PITNEY BOWES	08/23/2012	270.00
17339	ROANOKE ELEC MEMBERSHIP C	08/23/2012	752.63
17340	SMITHSON CONNIE	08/23/2012	50.51
17341	ALBEMARLE COMMISSION	08/24/2012	6,850.00
17342	ALBEMARLE REGIONAL HEALTH	08/24/2012	69,918.88
17343	ASKEW WADE	08/24/2012	50.00
17344	BOYCE DAVID	08/24/2012	50.00
17345	BRINKLEY HARDWARE	08/24/2012	5.54
17346	BRODY SCHOOL OF MEDICINE	08/24/2012	100.00
17347	BROTHERS CHARLES H.	08/24/2012	50.00
17348	CALIFORNIA CONTRACTORS SU	08/24/2012	95.52
17349	COECO OFFICE SYSTEMS	08/24/2012	531.00
17350	COSTEN BRENDA	08/24/2012	243.24
17351	DEPARTMENT OF CORRECTIONS	08/24/2012	5,511.48
17352	EURE TERRY	08/24/2012	50.00
17353	FELTON BRENDA	08/24/2012	50.00
17354	GREENE, JR JOSEPH H.	08/24/2012	50.00
17355	H. G. REYNOLDS CO., INC.	08/24/2012	88,911.19
17356	HALL MARY W.	08/24/2012	6.30
17357	HARRELL SHARON G.	08/24/2012	30.51
17358	HARRELL WILLIAM H.	08/24/2012	50.00
17359	HAWKINS GRAHAM M.	08/24/2012	50.00
17360	HD SUPPLY WATERWORKS LTD	08/24/2012	2,247.98
17361	HOFLE LINDA	08/24/2012	50.00
17362	KENNEDY JENNIFER M.	08/24/2012	7.68
17363	LANE RITA	08/24/2012	50.00
17364	LANG DANIEL W.	08/24/2012	50.00
17365	MCCROMETER INC	08/24/2012	2,110.90
17366	MCGINNIS RENEE' H.	08/24/2012	143.39
17367	NCAEPAAT	08/24/2012	85.00
17368	NCPTA	08/24/2012	300.00
17369	NORTHEAST DISTRICT ECA	08/24/2012	100.00
17370	OWENS GLADYS	08/24/2012	161.82
17371	PITNEY BOWES	08/24/2012	212.30
17372	QUILL CORP.	08/24/2012	189.10
17373	SEARS JAMES H.	08/24/2012	199.55
17374	UNC SCHOOL OF GOVERNMENT	08/24/2012	2,400.00
17375	W. RODAN AND ASSOCIATES INC.	08/24/2012	450.00
17376	WEBB EDWARD E.	08/24/2012	339.78
17377	AFLAC	08/29/2012	2,026.58
17378	COLONIAL LIFE	08/29/2012	1,489.07
17379	CROSSROADS FUEL	08/29/2012	1,092.19
17380	G E T SOLUTIONS, INC	08/29/2012	6,687.00
17381	GATES COUNTY HOUSING COMMITTEE	08/29/2012	4,000.00
17382	GRANT JOHNNY LEE	08/29/2012	615.00
17383	LAKEVIEW MEDICAL CENTER	08/29/2012	25.00
17384	LOWE MATTHEW	08/29/2012	37.30

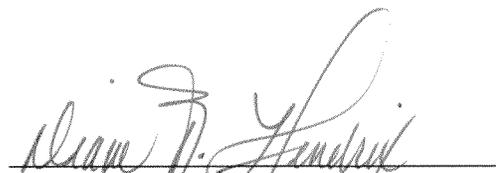
17385	NC FOREST SERVICE	08/29/2012	5,713.36
17386	OFFICE EQUIPMENT FINANCE SERVICES	08/29/2012	129.17
17387	OWENS MICHAEL	08/29/2012	307.49
17388	PAGEANTRY UNLIMITED, INC	08/29/2012	109.00
17389	PARKER PHYLLIS A.	08/29/2012	42.25
17390	PUBLIC SAFETY CENTER INC	08/29/2012	42.19
17391	QUILL CORP.	08/29/2012	247.37
17392	SCOTT JOHN MICHEAL	08/29/2012	7,000.00
17393	SOUTHEASTERN CABLE PRODUC	08/29/2012	150.00
17394	SUPERIOR VISION	08/29/2012	425.77
17395	WINSLOW GARRETT	08/29/2012	72.92
17396	ALBEMARLE REGIONAL HEALTH	08/30/2012	15.00
17397	BAUM MARY K.	08/30/2012	21.06
17398	DOMINION NC POWER	08/30/2012	773.67
17399	HAWKINS DR. CLEVELAND	08/30/2012	80.55
17400	HORA JOHNNY M.	08/30/2012	77.78
17401	IMAGING SPECIALTIES USA INC	08/30/2012	411.96
17402	JORDAN HENRY L.	08/30/2012	106.66
17403	NC DEPT OF ADMIN - COURIE	08/30/2012	8.26
17404	NICKENS SANDRA	08/30/2012	76.11
17405	PARKER PHYLLIS A.	08/30/2012	12.22
17406	RESCARE HOME CARE	08/30/2012	430.80
17407	SPIVEY FANNIE M.	08/30/2012	78.33
17408	TOSHIBA BUSINESS SOLUTION	08/30/2012	223.71
17409	ALBEMARLE REGIONAL HEALTH	08/31/2012	300.00
17410	ASSURANT EMPLOYEE BENEFITS	08/31/2012	6,452.31
17411	BB&T GOVERNMENTAL FINANCE	08/31/2012	163,275.00
17412	CENTURYLINK	08/31/2012	4,102.24
17413	CINTAS CORP #391	08/31/2012	264.60
17414	COECO OFFICE SYSTEMS	08/31/2012	75.00
17415	COECO OFFICE SYSTEMS	08/31/2012	10.68
17416	ENVIROSAFE CONSULT & INVEST., INC.	08/31/2012	3,200.00
17417	HARRELL SHARON G.	08/31/2012	90.51
17418	HENDRIX DIANE R.	08/31/2012	201.00
17419	LOWE'S COMPANIES INC	08/31/2012	204.90
17420	MILLIGAN SONYA A.	08/31/2012	68.78
17421	NC CHILD SUPPORT	08/31/2012	1,029.00
17422	NC DEPT OF ADMIN - COURIE	08/31/2012	1.85
17423	NC STATE UNIVERSITY	08/31/2012	280.17
17424	QUILL CORP.	08/31/2012	360.25
17425	SOUTHDATA INC	08/31/2012	427.00
17426	SOUTHEASTERN CABLE PRODUC	08/31/2012	992.53
17427	SOUTHERN BANK-VISA	08/31/2012	514.11
17428	STATE INFORMATION PROC SE	08/31/2012	586.24
17429	UNIFIRST CORP	08/31/2012	353.52
17430	WATER GUARD, INC	08/31/2012	1,291.68
17431	WEBB EDWARD E.	08/31/2012	182.65
17432	WOMBLE GENERATOR SERVICE	08/31/2012	897.01
17433	ALBEMARLE REGIONAL HEALTH	08/31/2012	17,474.37
17434	CHOWAN COUNTY	08/31/2012	25,156.03
17435	ELECTION SYSTEMS & SOFTWARE, INC.	08/31/2012	534.65
17436	NC FOREST SERVICE	08/31/2012	3,582.40
17437	NC STATE UNIVERSITY	08/31/2012	425.37
17439	CENTURYLINK	08/31/2012	53.33
17440	GATEWAY COMMUNITY HEALTH CENTER	08/31/2012	174.00
101475	HORA, JOHNNY M	08/31/2012	640.14
101476	MORRIS, BETTY	08/31/2012	1,439.29
101477	PLYLER, PATSY O	08/31/2012	504.57
101478	HORTON, MARY C	08/31/2012	1,270.20
101479	HOLLOWELL, JAMES W	08/31/2012	1,090.59
101480	DARRINGTON, WAYNE H.	08/31/2012	780.15
101481	RIDDICK, ESTHER W	08/31/2012	602.79
101482	SPIVEY, JOHN L	08/31/2012	654.88
101483	LOWE, MATTHEW R	08/31/2012	1,856.10
101484	METZ, KIMBERLY J	08/31/2012	1,787.50
101485	PARKER, BRIAN C	08/31/2012	1,753.00

101486	STALLS, CHARLIE	08/31/2012	2,029.86
ACH	HARRELL, SHARON G.	08/31/2012	2,867.48
ACH	WILSON, PATSY M.	08/31/2012	1,464.64
ACH	MCGINNIS, RENEE' H.	08/31/2012	3,151.03
ACH	ROUNTREE, SANDRA W	08/31/2012	5,801.04
ACH	WESTER, PAMELA A	08/31/2012	1,906.63
ACH	BAUM, MARY K	08/31/2012	1,516.68
ACH	CROSS JR., EDWARD A	08/31/2012	1,799.85
ACH	HOLLEY, ANTOINETTE P	08/31/2012	3,114.77
ACH	PIERCE, GRACIE P	08/31/2012	1,561.09
ACH	POWELL, RHONDA B	08/31/2012	1,426.13
ACH	WEBB, EDWARD E	08/31/2012	3,757.87
ACH	POWELL, DANIEL S	08/31/2012	1,697.77
ACH	PARKER, GLYNDA S	08/31/2012	2,055.76
ACH	HATHAWAY, RANDALL A	08/31/2012	2,499.52
ACH	CLARK, ANDREA	08/31/2012	1,884.40
ACH	HARRELL, P ELIZABETH	08/31/2012	1,481.91
ACH	WOLFREY, CONNIE M	08/31/2012	2,154.22
ACH	PARKER, PHYLLIS A	08/31/2012	2,258.08
ACH	BROWN, DAROYLL C	08/31/2012	1,012.13
ACH	FREEMAN, SHEILA	08/31/2012	1,895.90
ACH	LASSITER, PATRICE T	08/31/2012	2,607.16
ACH	HARVEY, PAMELA C	08/31/2012	484.02
ACH	CROSS, LULA M	08/31/2012	1,151.61
ACH	HOLLEY, DANIT L	08/31/2012	1,429.53
ACH	JORDAN, TIMOTHY A	08/31/2012	1,568.76
ACH	REID, LINDA J	08/31/2012	780.43
ACH	BOONE, SHERRY F	08/31/2012	2,462.21
ACH	PARKER II, GEORGE A	08/31/2012	1,642.55
ACH	SMITHSON, CONNIE C	08/31/2012	2,693.86
ACH	ROUNTREE, MARIE D	08/31/2012	2,031.12
ACH	JOHNSON, BRYAN D	08/31/2012	1,957.34
ACH	OWENS, GLADYS S	08/31/2012	1,483.57
ACH	PHILLIPS, CRYSTAL B	08/31/2012	1,627.04
ACH	EARLEY, DEBRA H	08/31/2012	373.07
ACH	HAWKS, BRANDON S	08/31/2012	2,244.70
ACH	TRIPP, VALERIE S	08/31/2012	1,510.10
ACH	CHAPPELL, TRACIE L	08/31/2012	1,634.59
ACH	BRODIE, GEORGE S	08/31/2012	612.13
ACH	STONE, SHELLEY A	08/31/2012	1,566.96
ACH	WALKER, DAPHNE B	08/31/2012	1,315.59
ACH	JORDAN, ROBERT E	08/31/2012	2,003.53
ACH	MITCHELL, EDGAR LEE	08/31/2012	2,676.88
ACH	HAYER, CHARLETTE	08/31/2012	490.53
ACH	WINN, WILLIAM A	08/31/2012	3,038.90
ACH	PITTMAN, SANDRA L	08/31/2012	2,743.50
ACH	HEDGEPEETH, TIMOTHY M	08/31/2012	3,356.00
ACH	SAUNDERS, LAKISHA	08/31/2012	1,740.42
ACH	JERNIGAN, KENNETH	08/31/2012	636.93
ACH	BOONE-HALL, CHERYL A	08/31/2012	1,385.98
ACH	HENDRIX, DIANE R.	08/31/2012	1,960.28
ACH	DREWYOR, CHRISTINA M.	08/31/2012	1,438.57
ACH	TWINE, GRAHAM	08/31/2012	530.26
ACH	CHAPPELL, TOBY L	08/31/2012	4,869.64
ACH	JORDAN, HENRY L.	08/31/2012	577.14
ACH	WILLIAMS, DOMINIQUE D.	08/31/2012	2,137.28
ACH	JETHRO, MORGAN C	08/31/2012	2,895.97
ACH	HARVEY, RUTH M.	08/31/2012	1,707.82
ACH	PERRONE, WILLIAM V	08/31/2012	995.68
ACH	WIGGINS, JOHN J	08/31/2012	996.45
ACH	WINSLOW, GARRETT W	08/31/2012	1,986.36
ACH	JOHNSON, CLYTIA A	08/31/2012	1,740.57
ACH	BOONE, MURRAY D	08/31/2012	869.07
ACH	RIDDICK, WILLIAM NATHAN	08/31/2012	1,274.66
ACH	POWELL, DONNA H.	08/31/2012	1,591.56
ACH	JONES, SHARON S	08/31/2012	1,580.54

ACH	OWENS, MICHAEL C.	08/31/2012	636.93
ACH	CAMPBELL, ALTON RAY	08/31/2012	2,224.29
ACH	HARRELL, GWEN L.	08/31/2012	1,658.84
ACH	BOONE, WESLEY J.	08/31/2012	781.01
ACH	HOLLEY, GUY R.	08/31/2012	560.66
ACH	WEISS, HERMAN A.	08/31/2012	999.53
ACH	HOWELL, LLOYD T.	08/31/2012	752.71
ACH	FREEMAN III, JOSEPH R	08/31/2012	1,951.02
ACH	JONES, DARLENE L	08/31/2012	1,745.97
ACH	EURE, BILLIE JO	08/31/2012	1,486.88
ACH	LASSITER, LISA B	08/31/2012	1,382.90
ACH	MARETT, GEOFFREY C	08/31/2012	2,975.19
ACH	LONG, VICKY L	08/31/2012	1,622.22
ACH	WALL, FREDERIC E	08/31/2012	1,898.24
ACH	MOORE, FAYE B	08/31/2012	237.17



Graham L. Twine, Chairman



Diane R. Hendrix, Clerk

GATES COUNTY BOARD OF COMMISSIONERS

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