

**GATES COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
NOVEMBER 16, 2009**

The Gates County Board of Commissioners reconvened on Monday, November 16, 2009 at 7:00 p.m. in the Commissioners' Room, 202 Court Street, Gatesville, NC. Commissioners Jordan, Askew, Nickens and Twine were present. Also present was County Manager, Toby Chappell.

Chairman Jordan called the meeting to order. A prayer was led by Rev. John Ristmiller. Chairman Jordan led the pledge of allegiance.

**Approval of Agenda**

Chairman Jordan stated the County Manager needed to be added to the Agenda.

Commissioner Twine made a motion to approve the Agenda as presented with the addition. Commissioner Nickens seconded the motion, motion carried without opposition.

**New Business**

Carolyn Morris, Albemarle Commission, presented a Gates County Fair Housing Plan, Equal Employment and Procurement Plan, Americans with Disabilities Grievance Procedure and the Optional Plan-Gates County Resolution Authorizing the Adoption of Optional Relocation Coverage, necessary documents to implement the Community Development Block Grant (CDBG) Funds.

Commissioner Twine made a motion to approve all documents as presented for the CDBG Funds implementation. Commissioner Nickens seconded the motion, motion carried without opposition.

The Resolution Authorizing the Adoption of Optional Relocation Coverage reads as follows:

**GATES COUNTY**

**08-C-1822**

**CODE OF CONDUCT  
GOVERNING GATES COUNTY EMPLOYEES  
AND ELECTED OFFICIALS**

In accordance with North Carolina CDBG Regulations, Gates County has adopted this Code of Conduct which governs Gates County employees and elected officials.

No employee, officer or agent of Gates County shall participate in the selection or in the award or administration of purchases or contracts if a conflict of interest, real or apparent, would be involved. Such conflict would arise when:

- a. it is the employee, officer or agent;
- b. any member of his/her immediate family
- c. his or her partner, or
- d. an organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for the award.

The grantee's officers, employees or agent shall neither solicit not accept gratuities, favors or anything of monetary value from contactors, potential contractors, or parties to sub-agreements.

Acceptance of gifts, other than items of nominal value such as advertising novelties, is prohibited. Elected county officials shall not become obligated to any vendor and must not conclude any County transaction from which they may personally benefit.

Violators of the above standards will be subject to disciplinary action up to and including dismissal and/or prosecution to the extent permitted by state and local regulations.

ATTEST:

\_\_\_\_\_  
Diane Hendrix, Clerk to the Board

\_\_\_\_\_  
Henry Jordan, Chairman  
Gates County Board of Commissioners

Date November 16, 2009

Anthony Saunders, Gates County Democratic Party Chairman, presented the names of Fannie Spivey and Ray Felton to be submitted for consideration when increasing the DSS Board from three (3) to five (5) members.

Chairman Jordan informed Mr. Saunders the Commissioners have already voiced their concern to increase the DSS Board to five (5) members in the form of a Resolution at the November 4, 2009 meeting.

Colleen Turner, DSS Director, stated the State Social Services Board has received the Commissioners' request and would be taking action based on the regular Social Services Board calendar. Action should be taken in May 2010 with appointees taking seat in June 2010.

Anne Howell, NC Community Foundation representative, presented a Resolution Acknowledging November as National Philanthropy and Nonprofit Awareness Month.

Commissioner Askew made a motion to adopt the Resolution of Acknowledgement for the Philanthropy and Nonprofit Awareness Month. Commissioner Twine seconded the motion, motion carried without opposition.

The Resolution reads as follows:

**RESOLUTION  
OF ACKNOWLEDGEMENT  
FOR THE NATIONAL PHILANTHROPY AND NONPROFIT AWARENESS  
MONTH**

**WHEREAS**, the Northern Albemarle Community Foundation is the local affiliate of the North Carolina Community Foundation, a statewide nonprofit organization serving 66 counties through a network of 60 affiliate community foundations; and

**WHEREAS**, the Northern Albemarle Community Foundation was established in 2001 to serve the needs of local nonprofit organizations, donors and charitable causes in the counties of Camden, Gates, Pasquotank and Perquimans; and

**WHEREAS**, the Northern Albemarle Community Foundation is part of a national network of more than 700 community foundations that help transform our neighborhoods through the power of philanthropy; and

**WHEREAS**, the members of the Northern Albemarle Community Foundation are committed to supporting and respecting the uniqueness of each non-profit agency; and

**WHEREAS**, the Northern Albemarle Community Foundation is committed to increasing public awareness of the value and diverse services provided to the community by all nonprofit organizations.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of Gates County declares the month of November 2009 as "NATIONAL PHILANTHROPY AND NONPROFIT AWARENESS MONTH" and extends its sincere congratulations to the charitable nonprofits serving our community for their dedicated and unselfish service to the community and sincere gratitude to the residents of Gates County whose volunteer spirits and donations make these organizations strong.

Adopted this 16<sup>th</sup> day of November 2009.

---

Henry L. Jordan, Chairman

---

Diane R. Hendrix, Clerk

Chairman Jordan stated he had received a request from Governor Perdue to appoint a member to the Coastal Resources Commission for a four-year appointment. Chris Lowie, Great Dismal Swamp Wildlife Refuge Manager, has agreed to serve on this commission. Mr. Lowie has submitted the request to the Ethics Committee for approval. In the event Mr. Lowie is unable to fulfill this appointment possibly George Owens, Wildlife Officer, would be able to accept the appointment.

Commissioner Twine made a motion to appoint Chris Lowie, pending approval of his Ethics Committee, to the Coastal Resources Commission. Commissioner Nickens seconded the motion, motion carried without opposition.

Commissioner Nickens stated a local youth, Ben Williams has excelled as a Boy Scout and on November 29, 2009 will become an Eagle Scout. The Board is congratulating Ben Williams for his achievements with a letter of recognition.

Commissioner Twine made a motion to approve a congratulatory letter for Mr. Williams and forward it to his ceremony. Commissioner Askew seconded the motion, motion carried without opposition.

Mr. Chappell stated Linda Eure has been hired as the new Deputy Tax Collector.

There being no further business Commissioner Twine made a motion to adjourn. Commissioner Askew seconded the motion, motion carried without opposition.




---

Graham L. Twine, Chairman




---

Diane R. Hendrix, Clerk

GATES COUNTY BOARD OF COMMISSIONERS

---